



GENESEE COUNTY SHERIFF'S OFFICE FEES FOR SERVICE OF PROCESS

165 Park Road • Batavia, New York 14020 • (585) 345-3000 x3565

ALL FEES ARE PAYABLE IN ADVANCE AND ARE BASED ON **PER PERSON** TO BE SERVED

MILEAGE FEES ARE LISTED BELOW (EFFECTIVE 7/1/26)

All other fees are effective as of **November 1, 2025**

INCOME EXECUTION - CPLR 5231

First Stage only.....	\$ 55.00	(mileage included)	Original + 4 copies
Second Stage only	\$ 55.00	(mileage included)	Original* + 4 copies
Both Stages.....	\$110.00	(mileage included)	

* Original must be endorsed by the resident's county Sheriff and the judgment balance/interest date should be properly adjusted.

ENFORCEMENT OF JUDGMENT OR ORDER AWARDING POSSESSION OF REAL PROPERTY OR A CHATEL CPLR 5102

Real Property.....	\$ 120.00	(Money Judgment + Real Estate)
Personal Property.....	\$ 110.00	(Money Judgment + Personal Property)

EVICITION OR REMOVAL (ADD **doubled** mileage to all services below)

Eviction Notices	\$ 20.00	per person
Notice of Petition & Petition.....	\$ 60.00	per person (each additional person, ADD \$20.00)
Eviction	\$105.00 *	per person being evicted (each additional person, ADD \$50.00)
Writ of Assistance.....	\$105.00 *	

*Original + 4 copies per service and \$2 for any additional copies needed.

ORDER OF ATTACHMENT OR NOTICE OF ATTACHMENT (ADD **doubled** mileage to all services below)

One original order or clerk-certified copy + 2 attorney-certified copies for each levy.

Personal Property.....	\$ 90.00	for each levy
	\$ 50.00	for each additional defendant Include court index number, undertaking & garnishee and service instructions.
Real Property.....	\$ 90.00	notice of attachment, together with above

ORDER / WRIT OF SEIZURE (ADD **doubled** mileage to all services below)

One original order of clerk-certified copy + 2 attorney-certified copies per service.

Include court index number, undertaking, all papers upon which the order was granted, the summons and complaint, and letter of instructions.

First Defendant.....	\$175.00
Each Additional Defendant.....	\$ 50.00

PROPERTY EXECUTION - CPLR ARTICLE 52 (ADD doubled mileage to all services below)

1. Original + 4 copies
2. Include detailed property description AND proof of ownership
3. If Notice to Judgment Debtor has not been served, **ADD \$42.00**

Vehicle Seizure.....	\$ 95.00	(vehicle, boat, etc.) For Sheriff's sale, call for fees.
Real Property.....	\$ 90.00	(real estate; call for additional expenses)
Bare Execution	\$ 75.00	(written demand to satisfy judgment)
Third Party-Intangible Property	\$ 60.00	(rent)
Bank Levy.....	\$115.00	

MISCELLANEOUS FEES (ADD doubled mileage to all services below)

Include three (3) copies for each party to be served.

Summons with/without Notice of Complaint, Subpoena, Restraining Notice..... \$20.00

NOTE: If process is issued by a court, the fee is \$55.00

Order, Order to Show Cause, Notice of Motion, Mandate \$55.00
Specify service requirements and time limitations.

Restraining Order \$55.00

Surrogate Citation & Will \$55.00

Commitment Warrant (Judiciary Law A)..... \$55.00

******NO REFUNDS UNDER \$5.00******

MILEAGE SCHEDULE FOR CIVIL PROCESS

Effective July 1, 2026

City/Town	Miles	Fee	Doubled Mileage
City/Batavia	4	\$3.04	\$6.08
Town/Batavia	14	\$10.64	\$21.28
Town/Alabama	34	\$25.84	\$51.68
Town/Alexander	22	\$16.72	\$33.44
Town/Basom	34	\$25.84	\$51.68
Town/Bergen	32	\$24.32	\$48.64
Town/Bethany	22	\$16.72	\$33.44
Town/Byron	26	\$19.76	\$39.52
Village/Corfu	30	\$22.80	\$45.60
Town/Darien	34	\$25.84	\$51.68
Town/Elba	20	\$15.20	\$30.40
Town/LeRoy	30	\$22.80	\$45.60
Town/Oakfield	22	\$16.72	\$33.44
Town/Pavilion	32	\$24.32	\$48.64
Town/Pembroke	30	\$22.80	\$45.60
Town/Stafford	18	\$13.68	\$27.36

Make all payments payable to:

GENESEE COUNTY SHERIFF

Mail to: Civil Office

Genesee County Sheriff's Office

165 Park Rd.

Batavia, NY 14020