

**MINUTES**

Genesee County Soil & Water Conservation District  
USDA Batavia Service Center  
Regular Board Meeting October 14, 2025

Present:

Dennis Phelps, Chair

Jared Elliott, Senior Field Manager

James Kingston, Farm Bureau Rep

Laura Bestehorn, District Secretary/Treasurer

Marirose Ethington, At Large Member

Brooks Hawley, Legislature

**I. Call to Order**

8:30am D.Phelps called the meeting to order.

**II. Minutes of the Previous Meeting**

A motion was made to accept minutes from the September 09,2025 meeting by M.Ethington, 2<sup>nd</sup> B.Hawley **Approved.**

**III. Financial Reports**

**A. Bank Statements Approval**

A motion was made to approve bank statements from September 2025 by M.Ethington, 2<sup>nd</sup> B.Hawley **Approved.**

**B. Treasurer's Reports (Appendix A)**

A motion was made to approve Treasurer's Report as presented by J.Kingston, 2<sup>nd</sup> B.Hawley **Approved.**

**C. Abstract Approval (Appendix B)**

L.Bestehorn asked to include the Seedway, LLC invoice for \$987.00 that was just received.

A motion was made to approve abstract #10 with the addition of the Seedway, LLC invoice by J.Kingston , 2<sup>nd</sup> B.Hawley **Approved.**

**IV. Open Projects and Staff Reports**

**A. Open Projects and Staff reports (Appendix C,D,E,F,G)**

J.Elliott reviewed the open projects report.

**V. Unfinished Business**

**A.** Nothing at this time.

**VI. New Business**

**A. Part B Project Approval**

J.Elliott reviewed the Pollinator Habitat project for GC Forest for Part B. A motion to approve the Part B project was made by M.Ethington, 2<sup>nd</sup> J.Kingston **Approved.**

**B. 2026 Annual Plan of Work**

A motion was made to approve and submit the 2026 Annual Plan of work presented by J.Elliott by B.Hawley,2<sup>nd</sup> M.Ethington **Approved.**

**C. ACH approval to use FAST PAY for Deferred Comp**

L.Bestehorn made Board Members aware that if staff sign up for Deferred Compensation the FAST PAY program is used and the funds are deducted from the checking account. This is similar to the credit card process.

**D. Approval to Open Two Bank Accounts**

A motion was made to approve opening CRF Rd 8 Soil Health and CRF Rd 8 LeRoy Cover Crop accounts by M.Ethington, 2<sup>nd</sup> B.Hawley **Approved.**

**E. Square Registration**

A motion was made to open a new square account to use mainly for the Tree Program and a new bank account for funds to go through by M.Ethington, 2<sup>nd</sup> J.Kingston **Approved.**

**VII. Reports**

**A. NYSSWCC:** V.DiGiacomo – Unable to attend. Report attached. (Appendix H)

**B. COUNTY LEGISLATURE:** - B.Hawley

B.Hawley noted we are in election time. The legislature is working on the new budget.

**C. CHAIRMAN:** - D.Phelps

D. Phelps thanked everyone.

**VIII. Meeting Adjourned:** Meeting adjourned at 9:30am  
by J.Kingston 2<sup>nd</sup> by M.Ethington **Approved.**

Minutes are not official until approved at the November 4th,2025 meeting.

Attachments: Appendices A- H

Recording Secretary: Laura Bestehorn

Chair: Dennis Phelps                      Approved \_\_\_\_