

MINUTES

Genesee County Soil & Water Conservation District
 USDA Batavia Service Center
 Reorganizational Meeting January 14,2025

Present:

Dennis Phelps, Chair	Jared Elliott, Senior Field Manager
Christian Yunker, Vice Chair	Laura Bestehorn, District Secretary/Treasurer
James Kingston, Farm Bureau Rep	Tim Welch, Conservation Technician
Brooks Hawley, Legislature	Rebecca Olsen, Conservation Technician
Marirose Ethington, Legislature	Heath Eisele, NRCS Area District Conservationist

I. Call to Order

D.Phelps called the meeting the meeting to order at 8:30am.

II. Minutes of the Previous Meeting

A motion was made to accept minutes from the
 December 10, 2024 meeting by J.Kingston 2nd C.Yunker **Approved.**

III. Reorganizational Business**A. Appointments of the Legislature Update**

C.Yunker and B.Hawley were appointed by the GC Legislature to the GC Soil & Water Board of Directors.

B. GCSWCD Board Slate of Officers for 2025(Appendix A)

President D.Phleps

Vice President C.Yunker

A motion to approve GCSWCD Board Slate of Officers was made by C.Yunker,2nd J.Kingston **Approved.**

C. Resolution 01-2025-Standard Workday Resolution for Employees (Appendix B)

A motion to approve Resolution 01-2025 was made by C.Yunker, 2nd B.Hawley **Approved.**

D. Resolution 02-2025 Standard Workday Resolution for Elected/Appointed Officials(Appendix C)

A motion to approve Resolution 02-2025 was made by C.Yunker, 2nd B.Hawley **Approved.**

E. Approval for Regular Payments 2025(Appendix D)

A motion to approve regular payments for 2025 was made by C.Yunker, 2nd J.Kingston **Approved.**

F. Reaffirmation of Policies (Appendix E)

J.Elliott reviewed minor changes in policies and employee hand book. A motion was made to approve the reaffirmation of policies and employee hand book changes was made by B.Hawley, 2nd J.Kingston **Approved.**

M.Ethington entered the meeting at 8:45am.

G. 2025 Board Meeting Schedule (Appendix F)

A motion to approve the 2025 board meeting schedule as presented in the annual plan of work – 2nd Tuesday of every month at 8:30am was made by J.Kingston, 2nd M.Ethington **Approved.**

H. Resolution 03-2025- Genesee River Watershed Coalition of Conservation Districts
(Appendix G)

A motion was made to approve continued participation in the Coalition as Secretary by C.Yunker, 2nd M.Ethington **Approved.**

I. Resolution 04-2025- New York Green Resolution 04-2025(Appendix H)

A motion to approve J.Elliott to serve as representative to the NY Green BOD was made by M.Ethington, 2nd B.Hawley **Approved.**

A motion was made to approve 2025 committee assignments as listed in Appendix A was made by M.Ethington, 2nd C.Yunker **Approved.**

IV. Open Projects and Staff Reports (Appendix I)

A. Open Projects reviewed by J.Elliott.

V. Financial Reports

A. Bank Statements Approval

A motion was made to approve bank statements for December 2024 by C.Yunker, 2nd J.Kingston **Approved.**

B. Treasurer's Reports (Appendix J)

A motion to approve the treasurer's reports as presented was made by M.Ethington , 2nd C.Yunker **Approved.**

C. Abstract Approval (Appendix K)

L.Bestehorn asked to add the GC Highway fuel bill to the treasurer's report.

A motion was made to approve adding the December GC Highway fuel bill \$182.63 to the abstract was made by M.Ethington, 2nd B. Hawley **Approved.**

A motion was made to approve abstract 12 as presented by M.Ethington, 2nd B.Hawley **Approved.**

A motion was made to remove items from inventory by J. Kingston, M.Ethington **Approved.**
(Appendix L)

A motion was made to approve the 2025 rate schedule as presented by C.Yunker, 2nd J.Kingston **Approved.**(Appendix M) C.Yunker would like to visit at a later point should staff get additional approvals or certificates.

VI. Unfinished Business

A. Open Tech Position

J.Elliott updated board on applications received and idea for staff positions.

The Board of Directors approved to post an AEM Planner, technician and summer intern position.

VII. New Business

A. Water Quality Symposium 2025

A motion was made for all staff to attend the WQS training by C.Yunker, 2nd M.Ethington **Approved.**

B. DEC Pesticide Applicator Training

A motion to approved training for three people at \$550.00 a piece for pesticide training and to purchase books for the online training was made by M.Ethington, 2nd J.Kingston **Approved.**

C. 2024 Conservation Farm of the Year

A motion was made to approve Nate Edmunds as Farm of the Year was made by C.Yunker 2nd M.Ethington **Approved.** L.Bestehorn asked who would be attend March 15th Celebrate

Ag dinner to please let her know.

D. Project Support- Streambank Restoration at GC Park & Forest

A motion was made for approval for J.Elliott to provide a support letter for the GC Park for the grant they are trying to get for the streambank restoration project by B.Hawley, 2nd M.Ethington **Approved.**

E. GPS Tracking for Fleet Vehicles

A motion was made to approve the purchase of GPS tracking for vehicles at a cost of \$9.00 a month for each truck by C. Yunker, 2nd M.Ethington **Approved.**

F. New Bank Account- FLOWPA 24-25

A motion to approve opening a new bank account for FLOWPA FY 24-25 was made by M.Ethington, 2nd B.Hawley **Approved.**

G. Payroll

A motion to approve going to bi monthly payroll was approved by M.Ethington , 2nd J.Kingston **Approved.**

VII. Reports

- A. NYSSWCC:** V.DiGiacomo - Unable to attend. Report attached. (Appendix N)
- B. NRCS:** H.Eisele- H.Eisele reviewed the attached report. (Appendix O)
- C. FISH & WILDLIFE-** C. Yunker – Nothing to report at this time.
- D. COUNTY LEGISLATURE:** - C. Yunker, B.Hawley
B.Hawley said the legislature was meeting Wednesday and will start off the new year then.
- E. CHAIR:** D.Phelps-
D.Phelps said thanks again and is looking forward to a new year with Soil & Water.

VIII.

Date of Next Meeting – Tuesday February 11, 2025

Meeting Adjourned: Meeting adjourned at 10:20am

by M.Ethington 2nd by J.Kingston **Approved.**

Recording Secretary: Laura Bestehorn

Minutes are not official until approved at the February 11th, 2025 meeting.

Chair: _____ Approved _____

Attachments: Appendices A-O