

Present: Committee Legislators Clattenburg, Maha and Stein. Also, Legislators Dibble, Yunker, Deleo, Hawley and Klotzbach attended. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, County Attorney Mark Boylan, Clerk of the Legislature Lisa Casey, Purchasing Director Donna Longhini, Real Property Tax Services Director Sarah Lippincott, County Treasurer Kevin Andrews and Compliance Officer Pam LaGrou attended.

The meeting was opened on December 3, 2025 at 4:30 p.m. Meeting location was at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

Committee Chair Clattenburg appointed Legislator Dibble to sit in for Legislator Torrey’s absence.

Committee Chair Clattenburg amended the agenda to add a resolution titled Appointment/Salary Scheduled Amendment-Public Defender and to add an Executive Session under Public Officer Law § 105 f). the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation under the chair report. Legislator Stein motioned to amend the agenda seconded by Legislator Dibble, carried unanimously.

Committee Chair Clattenburg announced a quorum was established.

Minutes of the November 19, 2025 Ways and Means Committee meeting were approved by Committee Chair Clattenburg.

Real Property Tax Services Director Sarah Lippincott recommended for Legislature to adopt the 2025-2026 Equalization Tables as submitted.

**2025-2026 Equalization Table**

<u>Town</u>	<u>County</u> <u>Taxable</u>	<u>Fixed</u> <u>Vets</u>	<u>Clergy</u>	<u>Total</u> <u>Taxable</u>	<u>Eq.</u> <u>Rate</u>	<u>Equalized</u> <u>Value</u>	<u>Ratio</u>
Alabama	\$140,214,297	600	0	\$140,214,897	100.00	\$140,214,897	0.029835
Alexander	\$199,840,446	6,800	0	\$199,847,246	100.00	\$199,847,246	0.042524
Batavia	\$681,599,137	12,450	4,500	\$681,616,087	100.00	\$681,616,087	0.145035
Bergen	\$262,197,752	1,600	3,000	\$262,202,352	100.00	\$262,202,352	0.055792
Bethany	\$141,839,477	0	1,500	\$141,840,977	97.00	\$146,227,811	0.031115
Byron	\$154,358,279	0	3,000	\$154,361,279	100.00	\$154,361,279	0.032845
Darien	\$328,999,739	0	0	\$328,999,739	97.00	\$339,174,989	0.072170
Elba	\$162,455,520	0	1,500	\$162,457,020	100.00	\$162,457,020	0.034567
LeRoy	\$562,595,677	0	3,000	\$562,598,677	93.00	\$604,944,814	0.128721
Oakfield	\$168,017,499	550	0	\$168,018,049	100.00	\$168,018,049	0.035751
Pavilion	\$214,073,166	0	0	\$214,073,166	100.00	\$214,073,166	0.045551
Pembroke	\$492,917,258	1,000	0	\$492,918,258	100.00	\$492,918,258	0.104884
Stafford	\$205,041,774	5,000	0	\$205,046,774	86.00	\$238,426,481	0.050733
City	\$895,172,104	0	3,000	\$895,175,104	100.00	\$895,175,104	0.190477
TOTALS	\$4,609,322,125	28,000	19,500	\$4,609,369,625		\$4,699,657,553	1.000000

This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Real Property Tax Services Director Sarah Lippincott recommended approving the taxable assessed valuation of the County of Genesee for the year 2025-2026 as presented.

**2025-2026 TAXABLE ASSESSED VALUATION TABLE**

<u>Town</u>	<u>RS 1</u>	<u>Special Franchise</u>	<u>Railroad</u>	<u>Total County</u>	<u>Total Town</u>
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	<u>Taxable</u>	<u>&amp; Utilities</u>	<u>Ceiling</u>	<u>Taxable</u>	<u>Taxable</u>
Alabama	\$110,189,255	\$30,025,042	\$0	\$140,214,297	\$141,219,741
Alexander	\$184,598,878	\$13,155,735	\$2,085,833	\$199,840,446	\$202,246,705
Batavia	\$629,961,594	\$42,153,217	\$9,484,326	\$681,599,137	\$691,017,195
Bergen	\$241,021,526	\$17,255,897	\$3,920,329	\$262,197,752	\$262,641,062
Bethany	\$132,098,707	\$8,984,432	\$756,338	\$141,839,477	\$141,346,181
Byron	\$132,079,691	\$18,425,140	\$3,853,448	\$154,358,279	\$154,630,433
Darien	\$305,485,109	\$18,295,363	\$5,219,267	\$328,999,739	\$330,633,144
Elba	\$143,184,097	\$19,271,423	\$0	\$162,455,520	\$162,148,061
LeRoy	\$518,728,017	\$41,556,186	\$2,311,474	\$562,595,677	\$566,047,504
Oakfield	\$152,361,507	\$15,655,992	\$0	\$168,017,499	\$169,417,552
Pavilion	\$193,859,498	\$18,983,622	\$1,230,046	\$214,073,166	\$215,874,570
Pembroke	\$458,928,099	\$27,680,958	\$6,308,201	\$492,917,258	\$496,151,439
Stafford	\$190,040,152	\$11,822,891	\$3,178,731	\$205,041,774	\$204,579,962
City	\$842,226,517	\$48,509,262	\$4,436,325	\$895,172,104	\$892,956,349
<b>TOTALS</b>	<b>\$4,234,762,647</b>	<b>\$331,775,160</b>	<b>\$42,784,318</b>	<b>\$4,609,322,125</b>	<b>\$4,630,909,898</b>

This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Real Property Tax Services Director Sarah Lippincott requested authorization to add the following sums for delinquent water/sewer accounts to said town tax levies:

<u>Town</u>	<u>Unpaid Sewer/Water</u>
Alabama	\$11,589.47
Alexander	\$11,320.92
Batavia	\$79,945.94
Bergen	\$1,375.40
Bethany	\$285.68
Byron	\$53,640.17
Darien	\$16,392.73
Elba	\$5,047.23
Oakfield	\$1,946.84
Pavilion	\$14,978.33
Pembroke	\$1,269.83
<b>Total</b>	<b>\$197,792.54</b>

This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Dibble, carried unanimously.

Real Property Tax Services Director Sarah Lippincott requested authorization to relevy against the various Towns of the County of Genesee as specified:

<u>Town</u>	<u>Unpaid School Taxes</u>
Alabama	\$84,414.15
Alexander	\$115,379.48
Batavia	\$161,130.49
Bergen	\$172,749.75
Bethany	\$64,147.44
Byron	\$209,901.38
Darien	\$261,697.20
Elba	\$65,514.07
LeRoy	\$313,427.31
Oakfield	\$68,721.31

Pavilion	\$85,987.18
Pembroke	\$360,705.83
Stafford	\$114,753.09
<b>Total</b>	<b>\$2,078,528.68</b>

This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Real Property Tax Services Director Sarah Lippincott requested authorization to relevy against the various Villages in the County of Genesee as follows:

<b>Town</b>	<b>Unpaid Village Taxes</b>
Alexander	\$818.56
Attica	\$247.36
Bergen	\$7,176.96
Elba	\$3,941.55
LeRoy	\$83,759.94
Oakfield	\$7,683.87
Corfu	\$1,425.08
<b>Total</b>	<b>\$105,053.32</b>

This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Real Property Tax Services Director Sarah Lippincott requested authorization for the taxes as extended upon the 2025 assessment rolls of the aforementioned Towns listed be adopted and the Collectors of the several Towns for collection of taxes therein for the 2026 tax year.

<b>Town</b>	<b>Warrant Amount</b>
Alabama	\$1,837,829.81
Alexander	\$2,782,328.18
Batavia	\$9,442,337.14
Bergen	\$3,442,122.66
Bethany	\$2,198,307.98
Byron	\$2,508,963.22
Darien	\$3,636,971.23
Elba	\$2,835,332.96
LeRoy	\$6,561,066.56
Oakfield	\$2,532,487.45
Pavilion	\$2,640,252.54
Pembroke	\$5,815,440.72
Stafford	\$2,954,085.81
<b>Total</b>	<b>\$49,187,526.26</b>

This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

Real Property Tax Services Director Sarah Lippincott requested authorization that the following amount for the purpose stated be levied and assessed against the City of Batavia as said City's share of the tax levy of the County of Genesee for taxes levied for County purposes for the year 2026 and chargeable to said City as follows: Total County Tax \$6,506,700.52. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

Real Property Tax Services Director Sarah Lippincott requested a certified copy of the annual budget of each of the several towns is assessed and levied upon and collected from the taxable

property situated in the towns including any incorporated Village wholly or partially located therein the amounts indicated in the following table for Highway Fund (town wide). that the amounts to be raised by tax for all other purposes as specified in same annual budgets are assessed and levied upon and collected from all taxable property in the Towns as enumerated in the following table, except as other provided by law, which will include general fund and special district and that such taxes and assessments, when collected, shall be paid to the Supervisors of the several Towns in the amounts as shown by this resolution for distribution by them in the manner provided by law:

Town	General Fund / Library	Highway	Special Districts	Total
Alabama	\$144,055.00	\$189,565.00	\$391,668.13	\$725,288.13
Alexander	\$372,485.00	\$303,463.00	\$529,268.00	\$1,205,216.00
Batavia	\$1,878,755.00	\$0.00	\$2,374,604.69	\$4,253,359.69
Bergen	\$555,215.00	\$235,396.00	\$542,174.00	\$1,332,785.00
Bethany	\$190,499.00	\$310,472.00	\$571,033.00	\$1,072,004.00
Byron	\$0.00	\$390,553.00	\$687,843.00	\$1,078,396.00
Darien	\$344,622.00	\$0.00	\$442,058.00	\$786,680.00
Elba	\$359,265.00	\$261,100.00	\$829,700.80	\$1,450,065.80
LeRoy	\$371,945.00	\$100,748.00	\$1,072,053.00	\$1,544,746.00
Oakfield	\$527,077.00	\$390,000.00	\$258,439.00	\$1,175,516.00
Pavilion	\$405,000.00	\$186,000.00	\$368,468.00	\$959,468.00
Pembroke	\$634,273.00	\$0.00	\$1,172,447.48	\$1,806,720.48
Stafford	\$80,000.00	\$413,776.00	\$581,167.00	\$1,074,943.00
<b>Total</b>	<b>\$5,863,191.00</b>	<b>\$2,781,073.00</b>	<b>\$9,820,924.10</b>	<b>\$18,465,188.10</b>

This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Dibble, carried unanimously.

Purchasing Director Donna Longhini recommended executing the Contract Amendment letter which amends the County’s agreement with the New York State Unified Court System, for expense reimbursement to include Appendix B, Unified Court System Cleaning and Minor Repairs Proposed Budget Form, for the period April 1, 2025 through March 31, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Purchasing Director Donna Longhini presented an annual report discussing staffing, department services breakdown: Custodial, Printing and Mail room and Purchasing with brief updates for each, 2025 budget performance, 2026 expense budget expense highlights, and closing with upcoming plans.

County Manger Matt Landers recommended executing an agreement with Sun Life and Health Insurance Company (US), to acquire quotations for stop loss insurance coverage for the County’s self-insured medical health benefit plan at a premium rate of \$20.12/single, \$72.36/family for the period January 1, 2026 through December 31, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers recommended adopting GC-042 County Vehicle Fleet policy for the maintenance of a fleet of vehicles required to conduct the functions of County government in a cost-effective manner. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers recommended adopting GC-080 Fixed Asset/Capitalization policy for the establishment of a uniform Fixed Asset/Capitalization policy that applies to all purchases that reach certain thresholds. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers recommended executing a contract with the Genesee County Economic Development Center (GCEDC) for a period beginning January 1, 2026 through December 31, 2026 and the sum of \$233,513 shall be paid in regular installments, pursuant to the Agreement, upon submission by the Agency of vouchers in proper form. An additional \$25,000 for workforce training program administration will be paid upon submission by the Agency of vouchers in proper form. This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Stein, carried unanimously.

**Referral from Human Services by Legislator Dibble in absence of Legislator Torrey**

1. 2026 Salary Schedule Amendment-History Department/Temporary History Research Assistant seconded by Legislator Stein, carried unanimously.
2. Reappointment–Genesee County Youth Board/Torrey seconded by Legislator Maha, carried unanimously.
3. 2025 Budget/Contract Amendment-Mental Health/Genesee-Livingston-Orleans-Wyoming OUT (aka GLOW OUT) seconded by Legislator Stein, carried unanimously.
4. 2025 Budget and Contract Amendment-Mental Health/Living Opportunities Of DePaul seconded by Legislator Maha, carried unanimously.
5. 2025 Budget and Contract Amendment - Mental Health/The Mental Health Association of Genesee And Orleans Counties seconded by Legislator Stein, carried unanimously.
6. 2025 Budget and Contract Amendment - Mental Health/Spectrum Health & Human Services seconded by Legislator Maha, carried unanimously.
7. 2025 Budget Amendment/Mental Health/WNY Heroes Inc. seconded by Legislator Stein, carried unanimously.
8. 2025 Budget/Contract Amendment-Mental Health/UConnectCare/Suicide Prevention Coalition seconded by Legislator Maha, carried unanimously.
9. 2025 Budget/Contract Amendment-Mental Health/UConnectCare seconded by Legislator Stein, carried unanimously.
10. Reappointment–Mental Health/ Community Services Board/Bonarigo & Antonelli seconded by Legislator Maha, carried unanimously.
11. Contract–Public Health/Sexual Health Clinic Services seconded by Legislator Stein, carried unanimously.
12. Appointment–Public Health/Genesee-Orleans County Board of Health/Fernaays seconded by Legislator Maha, carried unanimously.
13. Contract–Public Health/Credible Mind seconded by Legislator Stein, carried unanimously.
14. Contract–Public Health/Radox Laboratories seconded by Legislator Maha, carried unanimously.
15. Budget Amendment–Public Health/LGU Opioid OASAS Abatement Funds seconded by Legislator Stein, carried unanimously.
16. Budget Transfer–Public Health /Medical Exam & Coroners seconded by Legislator Maha, carried unanimously.
17. Reappointment-OFA/Advisory Council/Stenger seconded by Legislator Stein, carried unanimously.
18. Reappointment-OFA/Advisory Council/Scherff seconded by Legislator Maha, carried

- unanimously.
19. Reappointment-OFA/Advisory Council/Wilkes seconded by Legislator Stein, carried unanimously.
  20. Reappointment-OFA/Advisory Council/Stella seconded by Legislator Maha, carried unanimously.
  21. Service Agreement-OFA/RTS Genesee seconded by Legislator Stein, carried unanimously.
  22. Modification of Memorandum of Understanding–OFA/Alzheimer’s Association seconded by Legislator Maha, carried unanimously.
  23. Award of Contract-OFA/L Woerner Inc. dba HCR seconded by Legislator Stein, carried unanimously.
  24. Award of Contract -OFA/Community Care of Western New York/Homecare & Hospice seconded by Legislator Maha, carried unanimously.
  25. Award of Contract-OFA/Good Samaritan Home Health Agency seconded by Legislator Stein, carried unanimously.

**Referral from Public Service by Committee Chair Maha**

1. Contract- District Attorney/Axon Enterprise, Inc. seconded by Legislator Stein, carried unanimously.
2. 2026 Management Salary Schedule Amendment/Public Defender seconded by Legislator Dibble, carried unanimously.
3. 2025 Budget Amendment-Public Defender seconded by Legislator Stein, carried unanimously.
4. Budget Amendment–Sheriff/Drug Task Force Restitution Funds seconded by Legislator Dibble, carried unanimously.
5. Animal Adoption Fee Increase/Revised Agreement-Sheriff/Volunteers for Animals seconded by Legislator Stein, carried unanimously.
6. Indemnity Agreement-Sheriff/Akima Global Services, LLC seconded by Legislator Dibble, carried unanimously.
7. Agreement-Sheriff/The American National Red Cross seconded by Legislator Stein, carried unanimously.
8. Grant Acceptance-Sheriff/Genesee Justice/NYS Division of Criminal Justice Services seconded by Legislator Dibble, carried unanimously.
9. Budget Amendment-Sheriff/Communications/SI2023 Grant Funds seconded by Legislator Stein, carried unanimously.
10. Intermunicipal Agreement – Countywide Water Project - Town of Alexander Water District No.7 seconded by Legislator Dibble, carried unanimously.
11. Amend Capital Project/Budget Amendment – DPW/Animal Shelter Renovation seconded by Legislator Stein, carried unanimously.
12. Award of Bids – DPW/ Animal Shelter Renovations seconded by Legislator Dibble, carried unanimously.
13. Contract Agreement – DPW & Central Services/Uniforms seconded by Legislator Stein, carried unanimously.
14. Contract Agreement – DPW/Generator Inspection seconded by Legislator Dibble, carried unanimously.
15. Amend Rates – DPW/Fuel Surcharge seconded by Legislator Stein, carried unanimously.
16. Subscription Renewal – DPW/Bridge and Culvert Inspections Analysis seconded by Legislator Dibble, carried unanimously.
17. Special Event Request – DPW/Wings Over Batavia Air Show seconded by Legislator Stein, carried unanimously.
18. Award of Bids – DPW/ Airport Equipment Storage Building seconded by Legislator

- Dibble, carried unanimously.
19. Consultant Agreement-Countywide Water Supply Program-State Governmental Relations and Strategic Counsel/Plummer, Wigger & Hohman, LLC seconded by Legislator Stein, carried unanimously.
  20. Consultant Agreement-Countywide Water Supply Program-State Governmental Relations and Strategic Counsel/Carpi & Clay seconded by Legislator Dibble, carried unanimously.
  21. 2025 Budget Amendment-Family Court Assigned Counsel seconded by Legislator Stein, carried unanimously.
  22. Reappointment/Genesee County Agricultural and Farmland Protection Board/Branton seconded by Legislator Dibble, carried unanimously.
  23. Reappointments/Appointments-Water Resource Agency seconded by Legislator Stein, carried unanimously.

Clerk of the Legislature Lisa Casey stated the regular meetings of the Genesee County Legislature are held the second and fourth Wednesday of the month at 5:30 PM in the Old Courthouse unless otherwise announced recommended adopting the 2026 Legislative Calendar. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Clerk of the Legislature Lisa Casey recommended designating the Daily News as the Official Newspaper for the Year 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, January 14, 2026 at 4:30 p.m. in the Legislative Conference Room at the Old Courthouse.

Chair Report: Committee Chair Clattenburg recommended appointing Jamie Welch as Public Defender effective January 1, 2026 through December 31, 2027, at an annual salary of \$132,083 and amending the 2026 Management Salary Schedule to include Jamie Welch in the Public Defender position at an annual salary of \$132,083, effective January 1, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Legislator Dibble motioned to enter into Executive Session under Public Officer Law § 105 f). the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation at 5:17 p.m. seconded by Legislator Stein. Those in attendance were Legislators Clattenburg, Deleo, Yunker, Maha, Hawley, Stein and Klotzbach along with Matt Landers, Tammi Ferringer and Mark Boylan. Legislator Stein motioned to exit executive session at 5:37 p.m. seconded by Legislator Dibble.

Ways and Means Committee Meeting stand adjourned by Legislator Maha at 5:37 PM.

CERTIFICATION OF THE CLERK  
STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, December 3, 2025, at 4:30 P.M., typographical errors accepted.

*Lisa K. Casey*