

Present: Committee Legislators Clattenburg, Maha, Stein and Torrey. Legislators Yunker, Deleo, Hawley and Dibble attended. County Attorney Mark Boylan, Clerk of the Legislature Lisa Casey, County Manager Matt Landers, Executive Assistant to the County Manager Vicky Muckle, Deputy County Manager Tammi Ferringer, Human Resources Director Anita Cleveland, Mental Health Deputy Director Peter Mittiga, Compliance Officer Pam LaGrou, Justice for Children Advocacy Center Program Coordinator Trisha Reynolds and Deputy County Attorney Paula Campbell. Michael Misrahi with Evergreen Solutions, LLC, Brian Quinn with the Batavia Daily News and Joanne Beck with the Batavian.

The meeting was opened on November 20, 2024 at 4:30 p.m. at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

Committee Chair Clattenburg amended the agenda to add a resolution under the chair report titled: In Support of New York State Establishing an Ammo Purchase Card. Legislator Maha motioned to approve the amended agenda seconded by Legislator Stein, carried.

Committee Chair Clattenburg announced a quorum was established.

Minutes of the November 6, 2024 Ways and Means Committee meeting were approved by Committee Chair Clattenburg.

Michael Misrahi with Evergreen Solutions, LLC presented a compensation study review regarding salary comparisons with other counties and where Genesee County stood.

Mental Health Deputy Director Peter Mittiga recommended an agreement with Consilium for the provision of Psychiatric mental health services for the period of twelve (12) months, per the contract. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers requested authorization to amend the 2024 County Budget by increasing ARPA Transfers in the amount of \$2,017,603.74 to be offset by an increase in revenue Federal Aid ARPA in a like amount and to reduce the use of Assigned Unappropriated – Broadband in the amount of \$17,603.74. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported the policy GC-061 Flying of Flags establishes procedures and guidelines for flying flags at County facilities and locations and recommended the approval to adopt GC-060 Flying of Flags policy. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers stated the 2025 Tentative Budget was reviewed and certain amendments to the Tentative Budget were recommended. After brief discussion on the amendments, Mr. Landers requested authorization to effect the requested amendments into the 2025 Budget. The General Fund net appropriation and revenue changes offset to \$948,479 to the Budget Officers Tentative Budget. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers reported that a public hearing was held on the Tentative Budget for the year 2025 on Wednesday, November 6, 2024, at which time all interested persons were heard. He recommended that the 2025 Tentative Budget presented be adopted as the Budget for the County of Genesee for 2025 with a total amount to be raised by property tax of \$33,630,739 and a tax rate equivalent to \$7.57. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers requested that the sum of \$33,630,739 is hereby levied against the taxable property in the County and apportion and spread the said sum against the properties within the county, which are subject to taxation. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers reviewed the self-insured health plan and monthly participation fees and recommended an 8% monthly premium rate increase for 2025. Mr. Landers recommended the rate increases be adopted and effective January 1, 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers presented a successfully completed Collective Bargaining Agreement with the AFSCME Bargaining Unit which was ratified by a vote of the Union Membership. Mr. Landers recommended for the approval of the terms and conditions of said Agreement by and between the AFSCME Unit and the County of Genesee for the period January 1, 2025 – December 31, 2027. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Human Resources Director Anita Cleveland stated it is necessary to establish a schedule for payment of wages in 2025 for positions covered in negotiated agreements and for other positions not included in the Genesee County Schedule A Employee Salary Schedule. Ms. Cleveland recommended the approval to implement payroll certifications, effective January 1, 2025 based upon the recommended Genesee County Employee Salary Schedule. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland reviewed the Management Salary Schedule “B” for 2025 and recommended for adoption and implementation to payroll certifications and payments based on the titles and salaries contained in Schedule “B” 2025 Management Salary Schedule, effective January 1, 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Attorney Mark Boylan requested a budget transfer to cover additional costs in an equipment line by amending the 2024 budget by reducing County Attorney, General Office Supplies \$24.00 and adding \$24.00 to County Attorney, Chair. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

County Attorney Mark Boylan presented an annual report that briefly discussed background and description of the position and brief accomplishments of staff Attorney's: Deputy County Attorney Paula Campbell, Assistant County Attorney Thomas Turturo, Assistant County Attorney Heather Bashaw, Assistant County Attorney Bethany Kennedy and Assistant County Attorney Lauren Gauthier.

**Referral from Public Service Committee**

1. Setting Public Hearing-Agricultural Districts/Adoption of Short Environmental Assessment Form seconded by Legislator Stein, carried unanimously.
2. SEQRA Cooperative Agreement Between County Of Genesee And New York State Department Of Agriculture And Markets-Planning Department/Agricultural Districts seconded by Legislator Torrey, carried unanimously.
3. Authorization-Agricultural District Modifications And Certifications/To Adopt The Short Environmental Assessment Form For seconded by Legislator Stein, carried unanimously.
4. Appointment-Genesee County Planning Board/Szymczak seconded by Legislator Torrey, carried unanimously.
5. Grant Acceptance/Budget Amendment– Sheriff/High Visibility Engagement Campaign seconded by Legislator Stein, carried unanimously.
6. Budget Amendment- Sheriff's Office/Communications/ Uninterruptible Power Supplies seconded by Legislator Torrey, carried unanimously.
7. Contract– Sheriff/Genesee Justice/ Medlab, Inc. seconded by Legislator Stein, carried unanimously.
8. Contractual Agreement-Justice For Children Advocacy Center/Samaritan Hospital seconded by Legislator Torrey, carried unanimously.
9. Surplus Equipment–DPW/Road Machinery Fund seconded by Legislator Stein, carried unanimously.
10. Surplus Equipment–DPW/Facilities Management seconded by Legislator Torrey, carried unanimously.
11. Contract Agreement–DPW & Central Services/Uniforms seconded by Legislator Stein, carried unanimously.
12. Capital Project Amendment And Transfer/2024 Budget Amendment – State Funded Highway Construction seconded by Legislator Torrey, carried unanimously.
13. Master Agreement/Establish Capital Project/Budget Amendment–Ellinwood Rd Over Murder Creek (Pin 4bny.77) - Bridge NY seconded by Legislator Stein, carried unanimously.
14. Consultant Agreement–Bridge NY Bridge–Ellinwood Rd Over Murder Creek seconded by Legislator Torrey, carried unanimously.
15. Master Agreement/Establish Capital Project/Budget Amendment–Asbury Rd Over Mud Creek (Pin 4bny.89)-Bridge NY seconded by Legislator Stein, carried unanimously.
16. Consultant Agreement–Bridge NY Culvert–Asbury Rd Over Mud Creek Culvert seconded by Legislator Torrey, carried unanimously.
17. Master Agreement/Establish Capital Project/Budget Amendment–Randall Rd Over Oatka Creek Feeder (Pin 4bny.90) - Bridge NY seconded by Legislator Stein, carried unanimously.
18. Consultant Agreement–Bridge NY Culvert–Randall Rd Over Oatka Creek Feeder Culvert seconded by Legislator Torrey, carried unanimously.
19. Change Order–Facilities Management /Animal Shelter seconded by Legislator Stein, carried unanimously.

20. Agreement Amendment-Public Works/ARPA Subrecipient Agreement with Town of Alexander For Water Construction Project seconded by Legislator Torrey, carried unanimously.
21. Change Order–Facilities Management/ Engine House Renovation seconded by Legislator Stein, carried unanimously.

**Referral from Human Services Committee**

1. Budget/Contract Amendment-Mental Health/UConnectCare seconded by Legislator Torrey, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, December 4, 2024 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

**Chair Report:**

Committee Chair Clattenburg presented a resolution calling on the New York State Legislature to pass legislation to allow NYS Concealed Carry Permits to be used as purchase cards for ammunition across NYS where legal, and to waive the additional ammunition background check for pistol permits holders. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Legislator Stein motioned to enter into executive session Pursuant to Public Officer’s Law § Conduct of Executive Session f.) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation at 5:24 p.m. seconded by Legislator Maha. Legislator Stein motioned to exit executive session at 5:50 p.m. seconded by Legislator Maha.

Ways and Means Committee Meeting stand adjourned by Committee Chair Clattenburg at 5:50 PM.

**CERTIFICATION OF THE CLERK**

STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, November 20, 2024, at 4:30 P.M., typographical errors excepted.

*Lisa K. Casey*