

Present: Committee Legislators Maha and Torrey. Legislators Deleo, Yunker and Klotzbach also attended. County Attorney Mark Boylan, County Manager Matt Landers, Clerk of the Legislature Lisa Casey, Deputy County Manager Tammi Ferringier, Information Technology Director Michael Burns, County Treasurer Kevin Andrews, Real Property Tax Services Director Sarah Lippincott, Executive Assistant to the County Manager Vicky Muckle, Human Resources Director Anita Cleveland and Brian Quinn with the Batavia Daily News.

The meeting was opened on November 19, 2025 at 4:30 p.m. Meeting location was at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

Legislator Maha was appointed to Chair the meeting in Committee Chair Clattenburg's absence. Legislator Yunker was appointed to sit in Legislator Maha's open seat. Legislator Deleo was appointed to sit in Legislator Stein's absent seat, carried unanimously.

Legislator Maha amended the agenda to add Executive Session under Public Officer Law § 105 e). collective negotiations pursuant to article fourteen of the civil service law under the chair report. Legislator Torrey motioned to approve the amended agenda seconded by Legislator Yunker, carried unanimously.

Legislator Maha announced a quorum was established.

Minutes of the November 5, 2025 Ways and Means Committee meeting were approved by Legislator Maha.

Information Technology Director Michael Burns presented a permission to apply for DHSES FY2023 Cyber Security Grant Program (CSGP). Legislator Yunker motioned to approve the request seconded by Legislator Torrey, carried unanimously.

County Treasurer Kevin Andrews requested authorization for the following amounts to be billed to the several Towns and City of Batavia:

<b>TOWN</b>	<b>PARCELS</b>	<b>ASSESSMENT ROLLS/BILLS</b>	<b>NYSORPTS LICENSE FEE</b>	<b>TOTAL</b>
Alabama	1,138	\$3,983.00	\$1,000.00	\$4,983.00
Alexander	1,480	\$5,180.00	\$1,000.00	\$6,180.00
Batavia(T)	3,148	\$11,018.00	\$635.19	\$11,653.19
Bergen	1,693	\$5,925.50	\$1,000.00	\$6,925.50
Bethany	1,017	\$3,559.50	\$424.49	\$3,983.99
Byron	1,373	\$4,805.50	\$1,000.00	\$5,805.50
Darien	1,858	\$6,503.00	\$775.51	\$7,278.51
Elba	1,516	\$5,306.00	\$1,000.00	\$6,306.00
LeRoy	3,494	\$12,229.00	\$1,300.00	\$13,529.00
Oakfield	1,535	\$5,372.50	\$1,000.00	\$6,372.50
Pavilion	1,525	\$5,337.50	\$1,000.00	\$6,337.50
Pembroke	2,505	\$8,767.50	\$1,200.00	\$9,967.50
Stafford	1,583	\$5,540.50	\$1,000.00	\$6,540.50
Batavia(C)	5,525	\$19,337.50	\$1,114.81	\$20,452.31
<b>TOTALS</b>	<b>29,390</b>	<b>\$102,865.00</b>	<b>\$13,450.00</b>	<b>\$116,315.00</b>

Mr. Andrews also requested for the amounts to be paid to the County Treasurer are credited to Revenue Sale/Supplies to Other Governments, in the current budget year. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

County Treasurer Kevin Andrews requested authorization to dispose of two (2) roller desk chairs, one (1) typewriter, one (1) typewriter rolling stand, one (1) desk by the method deemed most appropriate. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

Human Resources Director Anita Cleveland requested authorization to implement payroll certifications, for positions covered in negotiated agreements and for other positions not included in the Genesee County Schedule A Employee Salary Schedule, effective January 1, 2026 based upon the recommended Genesee County Employee Salary Schedule. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

Human Resources Director Anita Cleveland requested for Legislature to adopt the County Supervisory and Non-Union Salary Schedule for 2026 and to implement payroll certifications and payments based on the titles and salaries contained in Schedule “B” 2026 Management Salary Schedule, effective January 1, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

County Attorney Mark Boylan recommended executing the intermunicipal agreement between the Town of Batavia and the Town of Stafford Water District No. 14 for the operation and maintenance of said water district. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Yunker, carried unanimously.

County Attorney Mark Boylan requested for a Public Hearing to be held on proposed Local Law Introductory D of the Year 2025, In Relation to the Salaries of County officers of the County of Genesee Elected or Appointed for a Fixed Term by this Legislature on the 10<sup>th</sup> day of December 2025 at 5:30 p.m. at the Old Courthouse, Legislative Chambers, 7 Main Street, Batavia, New York. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

County Attorney Mark Boylan presented an annual report which briefly provided an update on staff and areas each staff member is responsible for along with brief description of involvement the office is undertaking.

County Manager Matt Landers requested authorization to make the following amendments to the 2025 County Budget to cover 2025 ARPA expenditures: increase ARPA Equipment Expense \$1,291,952.14, increase ARPA Contractual Expense \$34,105.25 and increase Federal Aid – ARPA \$1,326,057.39. Mr. Landers also requested authorization to amend the Countywide Broadband Expansion capital project by reducing funding from Assigned Unappropriated in the amount of \$116,394.15 to be replaced and offset by an increase in ARPA funding in the same amount. Mr. Landers requested authorization to amend the 2025 Genesee County Budget by decreasing Expenditure Transfer to Capital in the amount of \$40,173, offset by a decrease in Revenue Balancing Appropriated in a like amount: Increase Shared Services in the amount of \$40,173 offset by a decrease in Interfund Transfer in a like amount. Mr. Landers recommended terminating the Amendment to American Rescue Plan Act Coronavirus State and Fiscal Recovery Fund 21.027 2024 Agreement County of Genesee and Genesee County Job Development Bureau with Genesee County Job Development. Mr. Landers requested authorization to make the following amendments and transfers to the 2025 County Budget: decrease ARPA Equipment Expense \$37,518.59,

decrease ARPA Contractual Expense \$78,875.56, increase ARPA Transfers \$116,394.15, decrease Transfer to Capital \$116,394.15 and decrease Balance Appropriated \$116,394.15. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers recommended for the following rates for the Genesee County Self-Insured Health Benefits Plan be adopted, effective January 1, 2026: Health and Wellness Plan Classification: Single \$926 per month, 2 Members (1 Adult/1 Child or 2 Adults) \$1,853 per month, Family, 3 or more \$3,011 per month, Retired, single \$926 per month, Retired, 2 Members \$1,853 per month and Retired, Family 3 or more \$3,011 per month. GCC \$5/\$20 Drug Card Classification: Single \$154 per month, 2 Members (1 Adult 1 Child or 2 Adults) \$308 per month and Family \$508 per month. Dental Classification: Dental, single base plan \$19.81 per month, Dental, family base plan \$57.57 per month, Dental, single buy-up plan \$25.21 per month and Dental, family buy-up plan \$85.44 per month. Vision Classification: Vision, single \$4 per month and Vision, family \$6 per month. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers requested authorization for the following amendments and to affect these amendments into the 2026 Budget: Increase In General Fund Revenues: Sales and Use Tax – County \$75,506, Sales & Use Tax – Co – 1% \$75,000 and Balancing Appropriated \$55,671. Decrease In General Fund Revenue: Genesee Justice – State Aid – Victim Asst \$60,492 and Child Advocacy Center – State Aid – Victim Asst \$62,110. Increase In General Fund Appropriations: Public Defender-Contracted – Other \$239,000, Asset Acquisition – Software-Spec Departmental \$16,050, Asset Acquisition – Small Tools and Equip by \$2,427, Asset Acquisition – Sheriff Equipment \$75,000, Child Advocacy Center – Medical Buyback \$3,000, Child Advocacy Center – Dental Buyback \$100, Mental Health – Specialized Supplies \$3,596, Transfer – Other Funds – Transfers by \$74,770 and Transfer to Capital – Transfers \$219,090. Decrease In General Fund Appropriations: Asset Acquisition – Building Repairs/Remodeling \$186,720, Asset Acquisition – Highway Equipment \$155,000, Asset Acquisition – Security Equipment \$3,000, Genesee Justice – Personal Services, \$21,911, Genesee Justice – General Office Supplies \$150, Genesee Justice – Mileage \$1,400, Genesee Justice – Personnel Training \$1,800, Genesee Justice – Program Expense \$600, Genesee Justice – Social Security Tax \$1,378, Genesee Justice – Medicare Tax \$318, Genesee Justice – Retirement \$3,143, Genesee Justice – Medical \$59,257, Genesee Justice – Dental \$1,382, Genesee Justice – Vision \$144, Child Advocacy Center – Personal Services \$43,398, Child Advocacy Center – Social Security Tax \$2,690, Child Advocacy Center – Medicare Tax \$630, Child Advocacy Center – Retirement \$5,989, Child Advocacy Center – Medical \$59,258, Child Advocacy Center – Dental \$1,146 and Child Advocacy Center – Vision \$144. Increase In Comm DEV-JTPA Revenues Job Development – Interfund Transfer \$74,770. Increase In Comm DEV-JTPA Appropriations: Job Development – Personal Services \$45,000, Job Development – Pers Svc – Work Experience \$15,000, Job Development – Social Security \$3,100, Job Development – Work Exp FICA \$1,150, Job Development – Medicare Tax \$725, Development – Medical \$9,645, Job Development – Dental \$125 and Job Development – Vision \$25. Increase In Capital Project Fund Revenues Capital – Highway – Interfund Transfer \$219,090. Increase In Capital Project Fund Appropriations Capital Projects – Highway – Capital Project Expense \$219,090. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers recommended for the 2026 Tentative Budget presented, as amended, is adopted as the Budget for the County of Genesee for 2026 with a total amount to be

raised by property tax of \$34,303,354 and a tax rate equivalent to \$7.30. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers recommended the adopted amounts in the 2026 Budget are appropriated for the objects and purposes specified, effective January 1, 2026. Mr. Landers requested authorization for the sum of \$34,303,354 be levied against the taxable property in the County and to spread the said sum against the properties within the county which are subject to taxation. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Torrey, carried unanimously.

**Referral from Public Service by Committee Chair Maha**

1. Award of Bid-Sheriff/PrimeCare Medical of NY, Inc. seconded by Legislator Yunker, carried unanimously.
2. Budget Amendment-Sheriff/Safes & Cabinets seconded by Legislator Deleo, carried unanimously.
3. Budget Amendment-Sheriff/Additional Police Services Overtime seconded by Legislator Deleo, carried unanimously.
4. Grant Acceptance-Sheriff/SFY2025 Next Generation 911 (NG911) Grant Funds seconded by Legislator Torrey, carried unanimously.
5. 2025 Budget Amendment-DPW/Facilities Management seconded by Legislator Yunker, carried unanimously.
6. Close Capital Project-DPW/Mercy Flight Hangar Insulation seconded by Legislator Deleo, carried unanimously.
7. Close Capital Project-DPW/County Road 2 (East Bethany-Le Roy Rd) seconded by Legislator Torrey, carried unanimously.
8. 2025 Budget Transfer-County Road Fund seconded by Legislator Yunker, carried unanimously.
9. 2025 Budget Transfer-Facilities Management seconded by Legislator Deleo, carried unanimously.
10. Award of Bids/Consultant Agreement- DPW/Dry Bridge Rd over Drainage Ditch seconded by Legislator Torrey, carried unanimously.
11. Agreement to Accept Property-DPW/Dry Bridge Rd & Silver Rd seconded by Legislator Torrey, carried unanimously.
12. Surplus Equipment-DPW/Road Machinery Fund seconded by Legislator Yunker, carried unanimously.
13. Reappointment-The Oak Orchard Watershed Protection District Administrative Board seconded by Legislator Deleo, carried (Yunker abstained).

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, December 3, 2025 at 4:30 p.m. in the Legislative Conference Room at the Old Courthouse.

**Chair Report:**

Clerk of the Legislator Lisa Casey led a discussion on adding Grant Acceptance /Agreement/Amendments to the Ways and Means Placement policy. Legislators in attendance agreed on the addition to the placement policy.

Legislator Deleo motioned to enter into Executive Session under Public Officer Law § 105 e). collective negotiations pursuant to article fourteen of the civil service law at 4:53 p.m. seconded by Legislator Torrey. Those in attendance were Legislators Deleo, Yunker, Torrey, Maha, Hawley and Klotzbach along with Matt Landers and Anita Cleveland. Legislator Maha motioned to exit executive session at 5:50 p.m. seconded by Legislator Yunker.

Ways and Means Committee Meeting stand adjourned by Legislator Maha at 5:50 PM.

CERTIFICATION OF THE CLERK

STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, November 19, 2025, at 4:30 P.M., typographical errors accepted.

*Lisa K. Casey*