

Present: Committee Legislators Maha, Yunker, Clattenburg and Klotzbach. Legislators Deleo, Torrey and Stein attended. County Manager Matt Landers, County Attorney Mark Boylan, Deputy County Manager Tammi Ferring, Clerk of the Legislature Lisa Casey, Human Resources Director Anita Cleveland, Sheriff Joseph Graff, Justice for Children Advocacy Center Program Coordinator Trisha Reynolds, Department of Public Works Deputy Commissioner Paul Osborn, Public Defender Jerry Ader, Citizen Laurie Mancuso and Brian Quinn with the Batavia Daily News.

The meeting was opened on September 15, 2025 at 4:30 p.m. The meeting location was at 7 Main Street Batavia, New York in the Legislative Conference Room.

Committee Chair Maha announced a quorum was established.

Committee Chair Maha amended the agenda to add a resolution titled Salary Schedule Amendment-Sheriff/JFCAC/Elimination of Clerk Typist Position and Creation of Outreach /Training Program Assistant Position under Justice for Children Advocacy Center Program Coordinator Trisha Reynolds. Legislator Clattenburg motioned to approve the amended agenda seconded by Legislator Yunker, carried unanimously.

Minutes of the August 11, 2025 Public Service Committee meeting were approved by Committee Chair Maha.

Public Defender Jerry Ader recommended a three-year contract between the County of Genesee and Thomson Reuters - West Publishing Corporation for the use of its online "CLEAR Proflex" platform, at a cost of \$297.83 per month. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Sheriff Joseph Graff recommended to extend an Agreement with Justice Benefits, Inc. which, expired on June 30, 2025 for a first extension period commencing, retroactively, on July 1, 2025, and will continue through June 30, 2026, for professional assistance with revenue enhancement services. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Sheriff Joseph Graff recommended entering into an agreement with Mann Wireless, for maintenance and testing/inspection for the Emergency Responder Radio Communication System (ERRCS) and cellular enhancement system for a cost of \$6,700 for the time period of October 1, 2025-December 31, 2025 and \$10,200 annually for January 1, 2026 – December 31, 2030. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Sheriff Joseph Graff recommended entering into an agreement with LexisNexis for access to legal reference material on four individual computers (one located in each pod) and also on all incarcerated individual tablets for the cost of \$225/month for a three-year period, beginning from time of activation to August 31, 2028. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Yunker, carried unanimously.

Sheriff Joseph Graff reported PrimeCare Medical of NY requested a signature on an updated Business Associate and Qualified Service Organization Agreement (BAA/QSOA). Sheriff Graff recommended an updated Business Associate and Qualified Service Organization Agreement (BAA/QSOA) with proper signature be submitted. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Sheriff Joseph Graff recommended entering a contract with W2O, for annual preventive maintenance for the grinder and auger that were installed at the new Genesee County Jail at a total cost of \$2,000 for the time period of January 1, 2026 - December 31, 2026. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Sheriff Joseph Graff recommended reappointing the following three-year term of 8/1/2025–7/31/2028: John Morrill as Citizen Representative and Raymond Tourt as Department of Public Works Representative. Sheriff Graff also recommended the approval of the following to complete retiree appointments: Laura Wadhams, GC Public Works Commissioner to replace Timothy Hens Public Works 9/30/27, Joseph Graff, Sheriff to replace William Sheron, Jr. Law Enforcement 7/31/27 and Ryan DeLong, Undersheriff to replace Bradley Mazur Law Enforcement 2/28/26. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Sheriff Joseph Graff reported the Jail requires a budget transfer to cover additional medical expenses that were not included in the 2025 budget under Contracted Medical. Sheriff Graff requested authorization to make the following 2025 budget transfers: \$24,523 from Contingency account and \$24,523 to Contracted Medical. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

Sheriff Joseph Graff stated the Sheriff's Additional Police Services Overtime account is in need of funds to cover the projected shortage through year end and requested authorization to amend the 2025 budget as follows: \$50,000 to OT Additional Polices Services, \$3,100 to Social Security Tax, \$725 to Medicare Tax, \$16,500 to Retirement and Offset by an increase in Sheriff's Revenue Account Shared Services-Additional Police Services of \$70,325. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Sheriff Joseph Graff recommended to award a bid to Ken's Service and Sales, Inc., for one Utility Task Vehicle (UTV) at a cost of \$42,924.61 and one trailer at a cost of \$14,300.00 (total cost not to exceed \$57,224.61). This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Justice for Children Advocacy Center Program Coordinator Trisha Reynolds recommended renewing the contractual agreement with Samaritan Hospital, an affiliate of St. Peters Health Partners Forensic Nurse Examiner Program, to provide medical services to child-victims and administer the medical program for the Justice for Children Advocacy Center, for the period of

November 1, 2025 through September 30, 2026 at a cost of \$400.00/\$500.00 per exam, with flat fees of \$600.00 monthly for the Collaborating Physician and \$750.00 monthly for the Medical Manager and Administration cost. This was approved for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Justice for Children Advocacy Center Program Coordinator Trisha Reynolds recommended renewing the contractual agreement with Brenda McQuillan, PhD, LMSW, to provide mental health services to child-victims and their families for the Justice for Children Advocacy Center, 304 East Main Street, Batavia, NY for the period of October 1, 2025 through September 30, 2026 at a cost of \$70.00 per hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Justice for Children Advocacy Center Program Coordinator Trisha Reynolds recommended renewing the contractual agreement with Julie A. Walsh, LCSW-R, for clinical supervision for the JFCAC Mental Health Clinical Therapists and to provide mental health services to child-victims and their families for the Justice for Children Advocacy Center, for the period of October 1, 2025 through September 30, 2026 at a cost of \$73.00 per hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Justice for Children Advocacy Center Program Coordinator Trisha Reynolds recommended renewing the contractual agreement with Kathy Colgan for forensic interviewing, peer review, and training for the Justice for Children Advocacy Center/Team for the period of October 1, 2025 through September 30, 2026 at a cost of \$100.00 per hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

Justice for Children Advocacy Center Program Coordinator Trisha Reynolds recommended renewing the contractual agreement with Jessica Mitchell for forensic interviewing at the Justice for Children Advocacy Center for the period of October 1, 2025 through September 30, 2026 at a cost of \$50.00 per hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Justice for Children Advocacy Center Program Coordinator Trisha Reynolds recommended renewing the lease agreement, to be paid in full at the beginning of the lease, with DeGeorge Acquisition Group, for the rental of the office located at 243 South Main Street, Suite 156, Albion, New York 14411 effective November 1, 2025 through October 31, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Clattenburg, carried unanimously.

Justice for Children Advocacy Center Program Coordinator Trisha Reynolds recommended renewing the lease agreement, to be paid in full at the beginning of the lease, with Warsaw Redevelopment, for the rental of the office located at 31 Duncan Street, Warsaw, New York, 14569 effective November 1, 2025 through October 31, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

Justice for Children Advocacy Center Program Coordinator Trisha Reynolds reported the Clerk/Typist- JFCAC at the Justice for Children Advocacy Center is retiring, resulting in a vacancy as of September 30, 2025. Ms. Reynolds requested authorization to amend the 2025 Employee Salary Schedule by eliminating a 15 hour per week, competitive CSEA Grade 7 Clerk/Typist-JFCAC position and add a 37.5 hour per week, competitive CSEA Grade 10 Outreach/Training Program Assistant - JFCAC position, effective October 1, 2025. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn requested to declare the following as surplus property to be disposed of at auction, public bid or through inter-municipal purchase: #2012–2018 Ford F150 4x4 Pickup Truck and #6015–2011 Hyundai HL760-9 Loader. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Clattenburg, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn reviewed established capital projects at the Genesee County Airport and recommended closing three projects: AIP #48-22–Runway Lighting and Signage Replacement (Design), AIP #49-23 – Airport Pavement Management Study and Snow Removal Equipment. Mr. Osborn also requested authorization to make the budget amendment. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn requested authorization to make an amendment to the 2025 Genesee County Budget as additional revenue was received during the fiscal year due to purchases made for town highway departments through a mutual vendor and cover the expenses incurred during the winter months: Increase Road & Bridges Other Governments \$33,109.00, Increase Pavement Markings \$14,000.00 and Increase Contracted Other \$19,109.00. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn requested authorization to make an amendment to the 2025 Genesee County Budget as damage was done to East Road (County Road 35) as a result of an automobile accident: Increase Insurance Recoveries \$35,653.00 and Increase T&L Paving \$35,653.00. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn requested authorization to eliminate the Genesee County Airport's Petty Cash fund of \$100.00 effective immediately. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn requested authorization to eliminate the Department of Public Works County Road's Petty Cash fund of \$50.00 effective

immediately. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Clattenburg, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn requested authorization to establish a petty cash fund in the amount of \$25.00 charging Petty Cash, for the Genesee County Park Interpretive Center. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn requested authorization for Change Orders #11-16 and #22-25 in the amount of \$84,920.00 for LeChase Construction Services LLC as the scope of the demolition requires changes based on unforeseen conditions. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn recommended to approve the Cornell University SEA Grant in the amount of \$39,753.00 to offset the cost of the Conservation Education Program Assistant in the 2026 Budget. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn recommended entering into a contract agreement with Cintas, for the purchasing of employee uniforms as per specifications, effective October 1, 2025 through September 30, 2026 with the option for Three (3) 1-Year renewals. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Department of Public Works Deputy Commissioner Paul Osborn recommended approval to sign the 2025-2026 Conditions of The Grant Agreement for the Genesee County Snowmobile Association grant funding through the New York State Parks, Recreation and Historic Preservation (OPRHP). This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

County Manager Matt Landers had no reports.

Clerk of the Legislature Lisa Casey announced the next Public Service Committee Meeting will be on Tuesday, October 14, 2025 at 4:30 p.m.

Committee Chair Maha adjourned the Public Service meeting at 5:03 p.m.

CERTIFICATION OF THE CLERK
STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Public Service Committee of the Genesee County Legislature on Monday, September 15, 2025, at 5:06 P.M., typographical errors accepted.

Lisa K. Casey