

Present: Committee Legislators Clattenburg, Maha, Stein and Torrey. Legislators Deleo, Dibble and Yunker attended. County Manager Matt Landers, Deputy County Manager Tammi Ferringier, County Attorney Mark Boylan, Clerk of the Legislature Lisa Casey, Job Development Bureau Director Teresa VanSon, Deputy County Treasurer Katie Stein, County Treasurer Kevin Andrews, Real Property Tax Services Director Sarah Lippincott, Human Resources Director Anita Cleveland, Information Technology Operation Analyst II Paul McCullough, Compliance Officer Pam LaGrou and Public Communications and Web Design Specialist Steven Falitico attended. Western Regional Off-Track Betting Board Member Chuck Zambito, CEO Byron Brown, Chief of Staff Steven Casey, Deputy Chief Financial Officer Zack Elliott, Communications Mike George, Drescher & Malecki Independent Auditors Matthew Montalbo and Aimee Haensly, Alecia Kaus with the Video News Service and JoAnn Beck with the Batavian attended.

The meeting was opened on July 16, 2025 at 4:30 p.m. Meeting location was at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

Committee Chair Clattenburg announced a quorum was established.

Minutes of the June 18, 2025 Ways and Means Committee meeting were stand approved by Committee Chair Clattenburg.

Western Regional Off-Track Betting Board Member Chuck Zambito, CEO Byron Brown and Chief of Staff Steven Casey presented a 2025 Impact Summary that discussed employment opportunities, support from local vendors, community sponsorships & partnerships such as Arc Glow, Batavia Muckdogs, Genesee Cancer Assistance, Genesee County Chamber of Commerce and YMCA of Genesee County. They also covered the benefits to Genesee County, overall regional impact, Tax Rate reduction, increasing growth in 2025 and Earnings & Surcharge available for distribution. They ended the presentation with a look ahead.

Drescher & Malecki Independent Auditors Matthew Montalbo and Aimee Haensly presented an annual audit report stating for the year ended December 31, 2024, Genesee County was in accordance with auditing standards generally accepted in the United States of America. They also mentioned that as of December 31, 2024, the County has received \$11.1 million of ARPA funds and has recognized a total of \$7.5 million in revenues related to negative economic impacts of the pandemic for the provision of government services. They provided financial statements, discovered zero violations and briefly summarized the single audit.

County Treasurer Kevin Andrews recommended entering into a contract with JPMorgan Chase Bank, N.A., for purchasing card program services effective as of September 1, 2025 through April 12, 2027 with the option to renew. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

County Treasurer Kevin Andrews issued an RFP for the purchasing card program and recommended that the Legislature reject any and all responses received for the purchasing card program as specified in RFP #2025-106. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Real Property Tax Services Director Sarah Lippincott reported a tax map parcel owned by Gillam Grant Community Center, still has outstanding 2023 taxes which would make them eligible for a

reduction in their outstanding tax amount rather than a refund. Mrs. Lippincott requested authorization to issue a tax adjustment, as indicated on the application for refund, in a total amount of \$4,464.88. She also requested the Town of Bergen be charged the amount of 438.66, and the Byron-Bergen School district to be charged the amount of 2,749.26, and the County be charged the amount of 1,276.96 and to reduce the taxes receivable account to adjust the outstanding tax amounts for those properties that still have unpaid taxes and are not eligible for refunds, in a total amount of \$4,464.88. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Information Technology Operation Analyst II Paul McCullough presented a maintenance renewal agreement with InStream to provide a one-year (12 month) service agreement to maintain the ScanPro 800 Microfilm Scanner and the Alos 41-II Planetary Document Camera located in the Genesee County History department and recommended executing the agreement with InStream dba Biel's, effective July 30, 2025 through July 30, 2026 at a cost of \$1,295. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Job Development Bureau Director Teresa VanSon reported Job Development Bureau has been approved by the GLOW Workforce Development Board as the Contractor to provide WIOA Adult, Dislocated Worker, and Youth Services for Genesee County. The grant is a one-year agreement from July 1, 2025, to continue until June 30, 2026 with a budget of \$327,219.00 and recommended to sign a contract with Livingston County on behalf of the GLOW Workforce Development Board in order for the Job Development Bureau to provide WIOA Services. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Job Development Bureau Director Teresa VanSon reported the Federal Workforce Innovation and Opportunity Act of 2014, requires each local Workforce Development Board to develop and submit to the State a comprehensive local plan with the appropriate Chief Elected Officials and requested authorization to sign the GLOW Local Plan on behalf of Genesee County for the period July 1, 2025 – June 30, 2029. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Human Resources Director Anita Cleveland stated the Genesee County Handbook has been reviewed and changes were recommended by a committee of management employees and recommended for the Legislature to amend the Genesee County Management Handbook and incorporate changes as recommended by the Management Handbook Review Committee and presented to the Legislature, effective July 24, 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Deputy County Manager Tammi Ferringier recommended that Bradley D. Mazur of Batavia, New York be appointed as a citizen member of the Genesee County STOP-DWI Advisory Board to serve a term effective immediately thru December 31, 2028. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Deputy County Manager Tammi Ferringier reported the Genesee County Safety Committee has

conducted a review of the Genesee County Health & Safety Manual and presented revisions and updates to the manual. Ms. Ferringer recommended the Legislature approve the amendments to Genesee County Health & Safety Manual. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers requested to hold a public hearing on the 20th day of August 2025 at 5:30 PM at the Old Courthouse, 7 Main Street, Batavia, New York to obtain citizen comments regarding community and economic development needs in the County and the proposed CDBG application to the OCR. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers requested authorization to amend the 2025 Budget and amend the County Manager- Building Security Upgrades Capital Project by increasing Transfer to Capital in the amount of \$75,000 offset by an increase in 1% Sales Tax and increasing Equipment & Capital Outlay in the amount of \$75,000, offset by an increase in revenue Equipment & Capital Outlay, Interfund Transfer in a like amount. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers reported policy GC-022 Computer Equipment Allocation establishes guidelines for the deployment of computer equipment and recommended for approval to adopt GC-022 Computer Equipment Allocation policy. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported it is the priority of the County to create a family-friendly culture in an effort to maintain an atmosphere that is supportive of employees both inside and outside of the workplace, the County will provide four weeks of paid Parental leave for eligible benefited CSEA union employees and be entitled to paid leave for up to one (1) regularly scheduled workweek for pregnancy related health care appointment and recommended executing the Memorandum of Agreement with Civil Service Employees Association, Inc., Local 1000 AFSCME, AFL-CIO Genesee County Unit 6950-00. Mr. Landers also requested authorization to amend the 2025 Budget. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Public Communications and Web Design Specialist Steven Falitico recommended executing the second of the one-year renewals with Granicus at an amount of \$41,816.08 from August 31, 2025, through August 30, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Referral from Human Services by Committee Chair Torrey

1. 2025-2026 Affiliation Agreement-DSS/Nazareth University seconded by Legislator Stein, carried unanimously.
2. 2025 Budget Amendment-OFA/Caregiver Service Provision seconded by Legislator Maha, carried unanimously.
3. 2025 Memorandum of Understanding-OFA/Genesee County Senior Volunteer Program Stations seconded by Legislator Stein, carried unanimously.
4. Amend Agreement-Resolution No. 10-2025–Mental Health/Jamestown Psychiatric, P.C.

- Advance Practice Solutions, LLC seconded by Legislator Maha, carried unanimously.
5. 2025 Memorandum of Agreement-Mental Health/Niagara University seconded by Legislator Stein, carried unanimously.
 6. 2025 Memorandum of Understanding-Mental Health/Leroy Manor seconded by Legislator Maha, carried unanimously.
 7. Budget Transfer-Mental Health/Competency Restoration Services seconded by Legislator Stein, carried unanimously.
 8. Grant Acceptance–Public Health /Public Health Drinking Water Enhancement Program seconded by Legislator Maha, carried unanimously.
 9. Contract–Public Health/Preschool Supportive Health Services Program /Related Services/Retroactive seconded by Legislator Stein, carried unanimously.
 10. Contract–Public Health/Preschool Supportive Health Services Program /Related Services seconded by Legislator Maha, carried unanimously.
 11. Grant Acceptance–Public Health/Rabies Reimbursement Program seconded by Legislator Stein, carried unanimously.
 12. Grant Acceptance–Public Health /Immunization Action Plan seconded by Legislator Maha, carried unanimously.
 13. Grant Acceptance–Public Health /Healthy Neighborhoods Program seconded by Legislator Stein, carried unanimously.

Referral from Public Service by Committee Chair Maha

1. Grant Acceptance– Genesee Justice/New York State Office of Victim Services VOCA Victim Assistance Grant seconded by Legislator Stein, carried unanimously.
2. Grant Award Acceptance–JFCAC/OVS Victim Assistance Award Program seconded by Legislator Torrey, carried unanimously.
3. Grant Award Acceptance–JFCAC-MDT/CAC Core Contract seconded by Legislator Stein, carried unanimously.
4. Surplus Property – Sheriff/2005 Toyota Sienna Minivan Program seconded by Legislator Torrey, carried unanimously.
5. Agreement – Sheriff/USDOJ Equitable Sharing Agreement & Certification (ESAC) seconded by Legislator Stein, carried unanimously.
6. Agreement Renewal & Budget Amendment – Sheriff / Village of Bergen Additional Law Enforcement Patrols Program seconded by Legislator Torrey, carried unanimously.
7. Supplemental Consultant Agreement – Airport Equipment Storage Building CA/CI seconded by Legislator Stein, carried unanimously.
8. 2025 Budget Amendment – Park Program seconded by Legislator Torrey, carried unanimously.
9. Change Order – DPW/Engine House Renovation seconded by Legislator Stein, carried unanimously.
10. Consultant Agreement – DPW/Facility Utilization and Capital Plan Study Program seconded by Legislator Torrey, carried unanimously.
11. Supplemental Consultant Agreement – Facilities/HLOM seconded by Legislator Stein, carried unanimously.
12. Surplus Equipment – Road Machinery Fund Program seconded by Legislator Torrey, carried unanimously.

Clerk of the Legislature Lisa Casey reported Genesee County established the following as standard work days for its employees and will report days worked to the New York State and Local

Retirement System based on the time keeping system or the record of activities maintained and submitted: additional titles: Threat Analyst 7.5, Court Navigator–Case Manager 7.5 and Engineering Technician 8.0. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, August 13, 2025 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Ways and Means Committee Meeting stand adjourned by Committee Chair Clattenburg at 5:50 PM.

CERTIFICATION OF THE CLERK

STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, July 16, 2025, at 4:30 P.M., typographical errors accepted.

Lisa K. Casey