

Present: Committee Legislators Clattenburg, Maha, Stein and Torrey. Legislators Yunker, Dibble and Deleo attended. County Attorney Mark Boylan, Clerk of the Legislature Lisa Casey, County Manager Matt Landers, Deputy County Manager Tammi Ferring, Compliance Officer Pam LaGrou, Job Development Bureau Director Teresa VanSon, Information Technology Michael Burns, County Treasurer Kevin Andrews, Public Communications and Web Design Specialist Steven Falitico and Brian Quinn with the Batavia Daily News.

The meeting was opened on June 18, 2025 at 4:30 p.m. Meeting location was at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

Committee Chair Clattenburg announced a quorum was established.

Committee Chair Clattenburg amended the agenda to add a resolution Contract-Treasurer/In-Rem Tax Foreclosure Proceedings/Phillips Lytle LLP under County Treasurer Kevin Andrews. Committee Chair Clattenburg also amended the agenda to add two travel out of state requests under County Manager Matt Landers: Michael Burns/IT to San Diego, CA, for a cost of \$2,930 and Alex Uptegrove/IT to San Diego, CA for a cost of \$2,930. Legislator Maha motioned to approve the amended agenda seconded by Legislator Stein, carried unanimously.

Minutes of the June 4, 2025 Ways and Means Committee meeting were stand approved by Committee Chair Clattenburg.

County Treasurer Kevin Andrews recommended entering into a contract with Phillips Lytle LLP, for in rem tax foreclosure proceeding legal services for the 2023 tax year at a cost of \$475 per parcel as well as reimbursement of incurred mailing, publication, recording, and posting costs as outlined in the contract. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Information Technology Michael Burns recommended for approval to execute an agreement with Linstar Inc., for software and hardware support services for the Security Systems for the period of 1 year beginning June 15, 2025 in the amount of \$74,164.39. Legislator Stein motioned to amend the resolution to add the attorney review seconded by Maha, carried unanimously. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Job Development Bureau Director Teresa VanSon requested authorization to make the following budget item transfer: \$11,250.00 from Pers Svc-Work Experience, \$2,250.00 to Supplies – Part and \$9,000.00 to Tuitions-Part. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Compliance Officer Pam LaGrou presented an annual report which discussed ARPA projects such as: Alexander water, Batavia water, Broadband, Cybersecurity, Chamber of Commerce, Go ART!, and Employee retention. She briefly covered the corporate compliance annual training requirements, discussed creating a HIPAA Training on NeoGov, and reviewed plans for Disadvantaged Business Enterprise (DBE) Program 49 CFR Part 26, Title VI, the Corporate Compliance Plan and Continuity of Operations Plan (COOP). She also reviewed over forty unique federal, state and private grant opportunities, briefly reviewed the new policies adopted and the existing policies that have been reviewed by the Policy and Procedure committee.

County Manager Matt Landers presented a travel out of state request for Michael Burns, in IT to travel to San Diego, CA, for a cost of \$2,930. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers presented a travel out of state request for Alex Uptegrove, in IT to travel to San Diego, CA, for a cost of \$2,930. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers presented an annual report which discussed accomplishments such as improving employee morale, installation of new EV charging stations, successful grant award for Animal Shelter upgrades, successful restart of County Comprehensive Planning Process (Genesee 2050) and County-wide Broadband. He also briefly covered Public Communications changes with Social Media trends and Digital Services such as the New Website: geneseeny.gov and intranet. Future goals include: ensuring water supply outpaces demand, land bank formation and facility use analysis results will help guide future decisions on effective and efficient use of county buildings.

#### **Referral from Public Service by Committee Chair Maha**

1. Award of Contract-Glow Solid Waste Mgmt. Committee/Household Hazardous Waste Collection seconded by Legislator Stein, carried unanimously.
2. 2025 Budget Transfer and Amendment-Glow Region Solid Waste Management Committee seconded by Legislator Torrey, carried unanimously.
3. Appointment-Genesee County Planning Board/Shultz seconded by Legislator Stein, carried unanimously.
4. Budget Amendment-Sheriff/Communications/SI2023 Grant Funds seconded by Legislator Torrey, carried unanimously.
5. 2025 Budget Transfer/Salary Schedule Amendment-Sheriff/Create One Part-Time Threat Analyst Position seconded by Legislator Stein, carried unanimously.
6. Grant Acceptance/Budget Amendment-Sheriff/Genesee Justice/Statewide Targeted Reductions in Intimate Partner Violence (Strive) Grant seconded by Legislator Torrey, carried unanimously.
7. Amend Capital Projects/2025 Budget Amendment-State Funded Highway Construction seconded by Legislator Stein, carried unanimously.
8. Accept Grant/Amend Capital Project/Budget Amendment-Animal Shelter/NYS Companion Animal Grant seconded by Legislator Torrey, carried unanimously.
9. Amend Capital Project/2025 Budget Amendment-DPW/Rose Rd Bridge seconded by Legislator Stein, carried unanimously.
10. Supplemental Consultant Agreement-DPW/Rose Rd over Bowen Creek seconded by Legislator Torrey, carried unanimously.
11. 2025 Management Salary Schedule Amendment/Public Defender seconded by Legislator Stein, carried unanimously.
12. Grant Acceptance/Budget Amendment-District Attorney/Statewide Targeted Reductions in Intimate Partner Violence (Strive) Grant seconded by Legislator Torrey, carried unanimously.
13. Grant Acceptance/Budget Amendment-Probation Department/Statewide Targeted Reductions in Intimate Partner Violence (Strive) Grant seconded by Legislator Stein, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, July 16, 2025 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Ways and Means Committee Meeting stand adjourned by Committee Chair Clattenburg at 5:22 PM.

CERTIFICATION OF THE CLERK

STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, June 18, 2025, at 4:30 P.M., typographical errors excepted.

*Lisa K. Casey*