

Present: Committee Legislators Maha, Yunker, Clattenburg and Klotzbach. Legislators Stein, Dibble, Deleo, Torrey and Hawley attended. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, Clerk of the Legislature Lisa Casey, County Attorney Mark Boylan, GLOW Recycling Administrator Caroline Berkemeier, Director of Planning Felipe Oltramari, Probation Director Tim Michalak, Department of Public Works Commissioner Laura Wadhams, Deputy Human Resources Director Tracey Augello, Sheriff Joseph Graff, Genesee Justice Program Coordinator Nicole Easton, Public Defender Jerry Ader, District Attorney Kevin Finnell and Brian Quinn with the Batavia Daily News attended.

The meeting was opened on June 16, 2025 at 4:30 p.m. The meeting location was at 7 Main Street Batavia, New York in the Legislative Conference Room.

Committee Chair Maha announced a quorum was established.

Minutes of the May 19, 2025 Public Service Committee meeting were approved by Committee Chair Maha.

GLOW Recycling Administrator Caroline Berkemeier recommended entering into a contract with the other GLOW Counties and Environmental Enterprises, Inc., Lab Pack Services Division, for the GLOW Household Hazardous Waste Collection Program at a cost not to exceed \$51,000. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Yunker, carried unanimously.

Director of Planning Felipe Oltramari requested an amendment and transfer to the 2025 Budget to accommodate the updated salary and benefit package for the new employee, in the amounts of \$1,250 from Medical Buyback to Medical and \$50 from Dental Buyback to Dental. Mr. Oltramari also requested to amend the 2025 budget by: increasing revenue Shared Service Charges by \$11,700 and increase expenses Personal Services by \$5,100, Retirement by \$1,000, Medical by \$5,500 and Dental by \$100. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Director of Planning Felipe Oltramari reported a vacancy exists on the Genesee County Planning Board due to Tim Welch of the Town of Pavilion not seeking reappointment when his term ended May 31, 2025. Mr. Oltramari recommended Ms. Heather Shultz of the Town of Alabama be appointed to the Genesee County Planning Board for a term effective July 1, 2025 and through May 31, 2028. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

Sheriff Joseph Graff requested a 2025 budget amendment to allow for the use of \$20,000 of the SI2023 Statewide Interoperable Communications Grant Funding for radio tower and communications equipment repairs. Sheriff Graff requested to amend the 2025 budget by increasing Communications 2025 appropriations as follows: \$20,000 to SICG (Contractual Other SICG), to be offset by increasing the following revenue account: \$20,000 to SICG (State Aid–SICG). This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

Sheriff Joseph Graff recommended executing a renewal agreement for an additional one-year term (retroactive from June 1, 2025 through May 31, 2026) for special/additional law enforcement services at Darien Lake for its 2025 operating and Performing Arts Center concert season. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Sheriff Joseph Graff reported Alexander Central School District expressed a desire to renew the Memorandum of Understanding with Genesee County and the Genesee County Sheriff for a School Resource Officer (SRO) effective July 1, 2025 – June 30, 2026, in the amount of \$119,257.27. Sheriff Graff requested authorization to sign the MOU for a School Resource Officer for the Alexander Central School District. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Sheriff Joseph Graff reported the Genesee County Sheriff's Office received and accepted a two-year Domestic Terrorism Prevention Grant from the NYS Division of Homeland Security and Emergency Services (DHSES) in 2024. Sheriff Graff requested for an amendment to the 2025 Employee Salary Schedule to create one part-time Threat Analyst in CSEA-General, Grade 18/Step 1, effective September 8, 2025, not to exceed \$10,229 (salary \$8,044/fringe \$2,185) in 2025. Sheriff Graff also requested authorization to transfer the following amounts within the 2025 budget: \$2,185 from Personal Services and transfer \$1,569 to Social Security Tax, \$499 to Medicare Tax and \$117 to Retirement. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Genesee Justice Program Coordinator Nicole Easton recommended executing an agreement with the New York State Division of Criminal Justice Services for the acceptance of the Statewide Targeted Reductions in Intimate Partner Violence (STRIVE) Grant in the amount of \$58,279.00. Ms. Easton requested authorization to amend the 2025 budget by increasing revenue account State Aid- Department of Criminal Justice in the amount of \$58,279.00. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Department of Public Works Commissioner Laura Wadhams reported the County of Genesee has established a Disadvantaged Business Enterprise (DBE) Program in accordance with regulations of the U.S. Department of Transportation (DOT) 49 CFR Part 26 and the U.S. DOT released modifications to these rules and regulations that affect Airport sponsors, consultants, primes, subcontractors and DBE's. Mrs. Wadhams recommended for the chair of the Legislature to sign the Disadvantaged Business Enterprise (DBE) Program Policy Statement. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Yunker, carried unanimously.

Department of Public Works Commissioner Laura Wadhams recommended amending existing projects, for additional funding received and requested authorization to amend the following capital projects as required: Highway Overlay Add \$.27, Hwy Surface Treatment Add \$.90, Hwy Surface Treatment Add \$.25 and Hwy Surface Treatment Add \$.88. Mrs. Wadhams also requested authorization to amend 2025 Budget by increasing Highway Capital Project Expense in the amount

of \$2.30 and Increase CHIPS in a like amount. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Department of Public Works Commissioner Laura Wadhams recommended approval to accept the NYS Department of Ag & Markets Companion Animal Grant and requested authorization to increase the Facilities Management–Animal Shelter Upgrades capital project by \$450,000 funded by the New York State Companion Animal Grant. Mrs. Wadhams also requested to make the following amendments to the 2025 County Budget: Increase State Aid \$450,000.00 and Increase Capital Expense \$450,000.00. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Department of Public Works Commissioner Laura Wadhams requested authorization to amend capital project Rose Rd Bridge in the amount of \$66,132.83 with a local match from 1% Sales Tax and to make the following amendments to the 2025 County Budget: Increase 1% Sales Tax \$66,132.83, Increase Transfers to Capital \$66,132.83, Increase Interfund Transfer \$66,132.83 and Increase Capital Expense \$66,132.83. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Department of Public Works Commissioner Laura Wadhams recommended to approve a supplemental consultant agreement with LaBella Associates, for construction inspection and administration services related to the replacement of the Rose Rd over Bowen Creek Bridge in a cost not to exceed \$136,900. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Department of Public Works Commissioner Laura Wadhams prepared a policy document to guide all aspects of spoils removal and disposing and recommended for approval to adopt the Spoils Policy and to implement the policy to remove and dispose of spoils from highway construction operations. Chair Maha requested a few corrections and explanation of the necessity of this being a policy. Commissioner Wadhams explained for legality reasons it is necessary. Legislature Clattenburg motioned to table the resolution until the next Public Service committee allowing for corrections to the policy, seconded by Legislator Yunker, carried unanimously. Resolution is tabled.

Public Defender Jerry Ader requested authorization to amend the 2025 Management Salary Schedule by establishing one 39 hour bi-weekly part-time Assistant Public Defender, Grade 120, effective July 14, 2025. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Yunker, carried unanimously.

District Attorney Kevin Finnell recommended for approval to accept the Statewide Targeted Reductions in Intimate Partner Violence (STRIVE) award in the amount of \$15,000 from the New York State Division of Criminal Justice Services and to execute the agreement with the New York State Division of Criminal Justice Services for the acceptance of the Statewide Targeted Reductions in Intimate Partner Violence (STRIVE) Grant funding for the period of March 1, 2025

– March 31, 2026. Mr. Finnell also requested authorization to amend the 2025 Genesee County Budget by increasing District Attorney Appropriations Training in the amount of \$7,500 and by increasing District Attorney Appropriations Travel in the amount of \$7,500 to be offset by an increase in District Attorney Revenue State Aid – Dept. of Criminal Justice in the amount of \$15,000. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Yunker, carried unanimously.

District Attorney Kevin Finnell presented an annual report discussing the budget, revenue and expense changes. Mr. Finnell briefly discussed trend indicators: DCJS statistics reveal that from January to June 2024, the Genesee County Court conducted 195 felony arraignments, up from 125 in 2023. Also, in the six month period from January to June 2024, there was a total of 206 felony and 338 misdemeanor arrests in Genesee County. Lastly, he briefly covered programs that have been added or deleted and the number of staff with anticipated changes, there was a period where the office was fully staffed, however, on June 3, 2025, an Assistant District Attorney tendered his resignation to accept part-time employment with three separate Public Defender offices, including Genesee.

Probation Director Tim Michalak recommended executing an agreement with the New York State Division of Criminal Justice Services for the acceptance of the Statewide Targeted Reductions in Intimate Partner Violence (STRIVE) Grant in the amount of \$11,000.00. Mr. Michalak requested authorization to amend the 2025 budget by increasing revenue account State Aid- Regular in the amount of \$11,000. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Probation Director Tim Michalak presented an annual report discussing departmental progress such as continuing to run the Petit Larceny Reduction Program and the Alcohol Blitz Program, the office also provided job shadow opportunities for high school students and internships for college students, continued a partnership with UMMC for disposal of regulated medical waste, continue to have staff trained in Evidenced Based Practices and the office successfully navigated several staffing changes within the past year. Lastly, Mr. Michalak briefly covered the 2025 budget status and discussed the 2026 budget.

County Manager Matt Landers had no reports.

Clerk of the Legislature Lisa Casey announced the next Public Service Committee Meeting will be on Monday, July 14, 2025 at approximately 5:00 p.m. following the Human Services Committee meeting.

Committee Chair Maha adjourned the Public Service meeting at 5:31 p.m.

CERTIFICATION OF THE CLERK

STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Public Service Committee of the Genesee County Legislature on Monday, June 16, 2025, at 4:30 P.M., typographical errors excepted.

Lisa K. Casey