

Present: Committee Legislators Clattenburg, Torrey, Klotzbach and Yunker. Legislators Dibble and Borrelli attended. Also in attendance Clerk of the Legislature Lisa Casey, County Attorney Mark Boylan, County Manager Matt Landers, Deputy County Manager Tammi Ferringier, Human Resource Director Anita Cleveland, Compliance Officer Pam LaGrou, Sheriff Joseph Graff, County Treasurer Kevin Andrews and Deputy County Treasurer Katie Stein.

The meeting was opened on May 6, 2026 at 4:30 p.m. Meeting location was at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

Committee Chair Clattenburg announced a quorum was established.

Committee Chair Clattenburg amended the agenda to add an Executive Session Under Public Officer Law § 105 D.) Discussions Regarding Proposed, Pending or Current Litigation under the chair report. Also, Committee Chair Clattenburg added Contract Award/Budget Amendment-Planning/Code Enforcement Study/Laberge Group under referral from Public Service Committee. Legislator Torrey motioned to approve the amended agenda seconded by Legislator Yunker, carried unanimously.

Minutes of the May 6, 2026 Ways and Means Committee meeting were approved as presented by Committee Chair Clattenburg.

County Treasurer Kevin Andrews reported an implementation of the new short-term rental provisions associated with the County bed tax program. The County currently has 54 registered lodging entities, including hotels, motels, campgrounds, cabins, and 32 short-term rentals, with first quarter 2026 bed tax collections totaling \$90,445.19. Treasurer Andrews reviewed the requirements established under the new law, including registration, safety, insurance, recordkeeping, and enforcement provisions for both hosts and booking companies. He also discussed including the county's existing registration process and anticipated needing modifications to comply with the law. He stated the relatively low volume of short-term rentals in Genesee County would allow the county to manage implementation internally without additional fees to hosts at this time. He stated the County has until June to opt out of registering short term rentals. Communication from the committee on opting out of registering short term rentals was decided. If in the future additional short term rentals start to increase significantly, it will be reconsidered to opt-in.

County Treasurer Kevin Andrews recommended entering into a contract with Phillips Lytle LLP, for in rem tax foreclosure proceeding legal services for the 2024 tax year at a cost of \$525 per parcel as well as reimbursement of incurred mailing, publication, recording, and posting costs as outlined in the contract. This was approved for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Chair Report:

Legislator Yunker motioned to enter into Executive Session Under Public Officer Law § 105 D.) Discussions Regarding Proposed, Pending or Current Litigation at 4:42 p.m. seconded by Legislator Torrey. Those in attendance Legislators Clattenburg, Torrey, Klotzbach, Yunker, Dibble and Borrelli, Sheriff Joseph Graff, County Manager Matt Landers and County Attorney

Mark Boylan. Legislator Klotzbach motioned to exit executive session at 4:55 p.m. seconded by Legislator Torrey.

County Manager Matt Landers recommended adopting GC-089 Acceptance of Loose Coins for Payment policy establishes guidelines and standards for accepting loose and rolled coins for payment while ensuring operational efficiency, security and accuracy. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

County Manager Matt Landers recommended approving the terms and conditions of the Agreement between the Genesee County Sheriff's Employee Association, the Genesee County Sheriff and the County of Genesee for the period January 1, 2026, through December 31, 2028. Mr. Landers also requested authorization to make 2026 budget transfers in the amount of \$302,988 from Contingency Program Expense. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Klotzbach, carried unanimously.

Referral from Public Service Committee Chair Klotzbach

1. Reappointment-Genesee County Planning Board seconded by Legislator Yunker, carried unanimously.
2. Contract Award/Budget Amendment– Planning/Code Enforcement Study/ Laberge Group. Legislator Klotzbach motioned to amend the resolution to add RFP #2026-105 to the title of the resolution and to add a term beginning June 1, 2026 through May 31, 2027 to the Resolve paragraph of the resolution seconded by Legislator Torrey, carried unanimously. Legislator Klotzbach motioned to approved resolution, Contract Award RFP #206-105/Budget Amendment – Planning/Code Enforcement Study/ Laberge Group seconded by Legislator Torrey, carried unanimously.
3. Grant Acceptance/Budget Amendment-District Attorney/Statewide Targeted Reductions in Intimate Partner Violence (STRIVE) Grant seconded by Legislator Yunker, carried unanimously.
4. Grant Acceptance/2026 Budget Amendment/Establish Capital Project– DPW/Airport Taxiway C&E Lighting and Signage (Construction) seconded by Legislator Torrey, carried unanimously.
5. Award Of Bid #2026-03–DPW/Airport Replace Taxiway C&E Lighting and Signs seconded by Legislator Yunker, carried unanimously.
6. Consultant Agreement–DPW/Griswold Rd Over Murder Creek Bridge seconded by Legislator Torrey, carried unanimously.
7. Disposition Of Surplus Property–DPW/Lockers seconded by Legislator Yunker, carried unanimously.
8. 2026 Grant Acceptance/Budget Amendment–Park seconded by Legislator Torrey, carried unanimously.
9. Award Of Bid #2026-06–DPW/2026 Sign Materials seconded by Legislator Yunker, carried unanimously.
10. Award Of Bid–DPW/Bid #2026-05 2026 Pavement Markings seconded by Legislator Torrey, carried unanimously.
11. Contract Agreement–DPW/Airport Sprinkler Inspection seconded by Legislator Yunker, carried unanimously.

12. Contract Agreement–DPW/Fire Alarm Upgrades/Nature Center seconded by Legislator Torrey, carried unanimously.
13. Establish Capital Project/2026 Budget Amendment–DPW/Highway Maintenance seconded by Legislator Yunker, carried unanimously.
14. Establish Capital Project/2026 Budget Amendment–DPW/East Rd and Townline RD seconded by Legislator Torrey, carried unanimously.
15. Intermunicipal Agreement–DPW/ Central Corridor Traffic Study Update seconded by Legislator Yunker, carried unanimously.
16. Appointment–Sheriff/Traffic Safety Board seconded by Legislator Torrey, carried unanimously.
17. Surplus Property–Sheriff/Sale of Rifles/Shotguns seconded by Legislator Yunker, carried unanimously.
18. Agreement–Sheriff/Evergreen Kennels seconded by Legislator Torrey, carried unanimously.
19. Grant Acceptance/Budget Amendment–Sheriff/Statewide Targeted Reductions in Intimate Partner Violence (STRIVE) seconded by Legislator Yunker, carried unanimously.
20. 2026 Salary Schedule Amendment-Sheriff/Genesee Justice

Clerk of the Legislature Lisa Casey presented an annual report outlining the Administrative Office's continued provision of administrative, procedural, and operational support to the Legislature, its committees, county departments, advisory boards, and the public. Highlighted responsibilities including coordination of legislative meetings and agendas, preparation and filing of local laws and resolutions, records management, ethics law administration, advisory board appointments, FOIL coordination, budget administration, public information services, and civic outreach activities. Also mentioning ongoing professional development efforts, maintenance of legislative proceedings and county manuals, and continued support provided to the Legislature by administrative staff.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, June 3, 2026 at 4:30 p.m. in the Legislative Conference Room at the Old Courthouse.

Ways and Means Committee Meeting stand adjourned by Committee Chair Clattenburg at 5:16 PM.

CERTIFICATION OF THE CLERK

STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, May 20, 2026, at 4:30 P.M., typographical errors accepted.

Lisa K. Casey