

Present: Committee Legislators Clattenburg, Torrey, Yunker and Klotzbach. Legislators Mancuso, Hawley, Dibble, Borrelli and Deleo attended. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, County Attorney Mark Boylan, Clerk of the Legislature Lisa Casey, Environmental Health Director Darren Brodie, Purchasing Director Donna Longhini, Human Resources Director Anita Cleveland, Job Development Bureau Director Teresa Van Son and Information Technology Director Mike Burns.

The meeting was opened on May 6, 2026 at 4:31 p.m. Meeting location was at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

Committee Chair Clattenburg announced a quorum was established.

Minutes of the April 15, 2026 Ways and Means Committee meeting were approved as presented by Committee Chair Clattenburg.

Job Development Bureau Director Teresa Van Son recommended entering into a contract with the New York State Education Department. The grant is a 5-year agreement from 1/1/24 to 12/31/28, the original award amount was \$368,000, the amended contract has been increased to \$490,879.89. This will allow Job Development Bureau to continue to provide Core Rehabilitative Services. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Purchasing Director Donna Longhini recommended executing the renewal of the contract on RFP 2022-101 Digital Multifunction Devices and Service to Eagle Systems Inc, in the amount not to exceed \$0.006 per black and white copy and \$0.0497 per color copy. The contract term is effective as of May 1, 2026 through April 30, 2027. This is the final renewal per the original agreement of May 1, 2022 through April 30, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Klotzbach, carried unanimously.

Purchasing Director Donna Longhini recommended declaring two conference chairs and one adding machine as surplus property, to be disposed of through the public auction, donation to another government entity or disposed of as appropriate. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Human Resources Director Anita Cleveland recommended adopting the Gender-Based Violence and the Workplace policy to address violence in the workplace, the New York State Legislature recently enacted State Finance Law §139-m as presented by the Human Resources Director effective immediately. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Yunker, carried unanimously.

Human Resources Director Anita Cleveland presented an annual report discussing the department's primary responsibility, ensuring compliance with all Civil Service Laws, Rules and Regulations for the following appointing authorities; all County departments, thirteen towns, six villages, eight school districts, City of Batavia, Genesee Community College, six public libraries and two special districts. In 2025, Civil Service removed critical barriers to public service careers by continuing to

modernize hiring and qualification requirements, continues to work hard to fill vacancies in County departments while combatting extreme recruitment difficulty. Director Cleveland briefly covered personnel changes and discussed the department conducting 45 orientation sessions in 2025 for 130 new employees. Orientations included new hires, temporary and seasonal employees and employees moving from part-time to full-time employment. She reported confirming the legitimacy of unemployment insurance claims, using Docuware as an application workflow automation software, coordinating an Employee Appreciation picnic at Dewitt Park for all employees catered by Red Osier. The department also coordinated and tracked several trainings; Sexual Harassment, Workplace Violence, Active Shooter, Stop the Bleed, Supervision Certificate, HIPAA and Privacy, Ethics and Corporate Compliance and Cybersecurity Capability Workshop.

County Manager Matt Landers recommended declaring two L-shaped wooden desks and four office chairs as surplus property to be disposed of through auction and/or junked. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Yunker, carried unanimously.

County Manager Matt Landers requested authorization to amend the 2026 Budget by increasing St. Aid – Other Home & Community by \$1,000,000, offset by an increase in Program Expense in a like amount for the HCR Vacant Rental Program to provide financial assistance to rehabilitate vacant residential rental units for occupancy, thereby addressing housing shortages and promoting neighborhood revitalization. This was approved for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

County Manager Matt Landers recommended establishing capital projects Roadway and Parking Lot with a cost of \$380,000 and requested authorization to amend the 2026 Genesee County Budget by increasing Transfer to Capital in the amount of \$190,000 offset by an increase in 1% Sales Tax in a like amount. County Manager Landers requested authorization to amend the 2026 budget by increasing appropriation (Capital Project Expense) by \$380,000 offset by an increase in revenue (St. Aid Community College Const.) in the amount of \$190,000 and Interfund Transfer in the amount of \$190,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers recommended adopting GC-064 Acceptable use of County Provided Equipment and Portable Devices, GC-065 Acceptable Use of Personally Owned Mobile Devices, GC-066 Acceptable Use of the Internet, GC-067 Software Installation and GC-068 Remote Network Access policies. This was approved for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers presented a Travel-Out-of-State request for Office of Emergency Management Director, Tim Yaeger, attending the 2026 National Homeland Security Conference, August 9-13, 2026, Grant funded \$2,431.00. This was approved for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers presented a Travel-Out-of-State request for Sherri Sibley in DSS attending United Council on Welfare Fraud in Pittsburgh, PA, August 31-Sept. 3, 2026, Partial grant

funding with County funds totaling \$207.96 of County Funds. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Yunker, carried unanimously.

County Manager Matt Landers presented a Travel-Out-of-State request for Caleb Pettit in Health Department attending NEHA Annual Education Conference in Kansas City, MO, August 3-6, 2026. Grant Funded \$2,773. This was approved for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Torrey, carried unanimously.

Referrals from Human Services Committee by Committee Chair Torrey

1. Agreement-Public Health/Gateway Outdoor Advertising seconded by Legislator Klotzbach, carried unanimously.
2. Agreement-Health Department Juul Settlement Funds/The Audacy Company seconded by Legislator Yunker, carried unanimously.
3. Agreement-Public Health/Viken Detection seconded by Legislator Klotzbach, carried unanimously.
4. Grant Acceptance/Budget Amendment-Public Health/NEHA-FDA Retail Flexible Funding Model (RFFM) Grant seconded by Legislator Yunker, carried unanimously.
5. 2026 Budget Amendment-Office for the Aging/Watson Fund and Ralph C. Wilson Fund seconded by Legislator Klotzbach, carried unanimously.
6. Contract Video ASL Interpreting Services-Office for the Aging/Language Line Inc. seconded by Legislator Yunker, carried unanimously.
7. Accept Grant Funds-OFA/Ralph C. Wilson Jr. Legacy Funds at the Community Foundation for Greater Buffalo seconded by Legislator Klotzbach, carried unanimously.

Clerk of the Legislature Lisa Casey requested authorization for the County Treasurer to pay the Town Supervisors, Village Treasurers, and the Treasurer of the City of Batavia the allocated amounts aforesaid from the Mortgage Tax totaling \$440,852.83. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Yunker, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, May 20, 2026 at 4:30 p.m. in the Legislative Conference Room at the Old Courthouse.

Ways and Means Committee Meeting stood adjourned by Committee Chair Clattenburg at 4:48 PM.

CERTIFICATION OF THE CLERK
STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, May 6, 2026, at 4:30 P.M., typographical errors accepted.

Lisa K. Casey