

Present: Committee Legislators Clattenburg, Stein, Maha and Torrey. Legislators Hawley, Yunker, Dibble and Deleo attended. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, Information Technology Director Mike Burns, Compliance Officer Pam LaGrou, County Treasurer Kevin Andrews, County Attorney Mark Boylan, Clerk of the Lisa Casey and Public Communication and Web Design Specialist Steven Falitico.

The meeting was opened on March 5, 2025 at 4:30 p.m. Meeting location was at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

Committee Chair Clattenburg announced a quorum was established.

Minutes of the February 19, 2025 Ways and Means Committee meeting were approved by Legislator Clattenburg.

County Treasurer Kevin Andrews reported Orleans County has requested that the previous Memorandum of Understanding be extended by three months to allow them to produce their 2025 tax maps and to give them time to explore their options for this service going forward. Mr. Andrews recommended entering into a Memorandum of Understanding extension with Orleans County, for the tax map maintenance of Orleans County real property parcels at a cost of \$675 per month from January 1, 2025 through March 31, 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

County Treasurer Kevin Andrews requested authorization to make transfers and amendments in the 2024 budget to cover year-end expenditures in several departments. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Information Technology Director Mike Burns presented a permission to apply for FY2022 Cybersecurity Grant Program, which was designed to aid local jurisdictions in enhancing their ability to identify, protect, detect, respond to and recover from cyber incidents as well as enhance the cybersecurity posture of government organizations within New York State's counties and local municipalities. Legislator Maha motioned to approve the request seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers requested an amendment be made to allow for unspent funds of \$33,352.41 to be allocated to the 2025 County Budget by increasing ARPA Contractual Expense in the amount of \$33,352.41 to be offset by an increase in revenue Federal Aid ARPA in a like amount. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers reported due to a clerical error, the 1% Sales Tax funds were not properly allocated, requiring a budget amendment in order to apply said funds. Mr. Landers requested authorization to amend the 2025 Budget by increasing Transfer to Capital, Transfers in the amount of \$250,000, offset by an increase in Sales & Use Tax – Co 1%. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers recommended the Legislature to approve and adopt GC-063 Use of Artificial Intelligence (AI) in County Operations policy to establish a policy and procedure for the use of artificial intelligence within County government. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Referral from Human Services by Committee Chair Torrey

1. 2025 Memorandum of Agreement-Mental Health Services/The School of Nursing of The University of Rochester seconded by Legislator Stein, carried unanimously.
2. 2025 Budget Amendment-Community Mental Health Services/LGU Opioid/Unspent 2024 Funds seconded by Legislator Maha, carried unanimously.
3. 2025 Budget Amendment-Mental Health Services/LGU Opioid/Training seconded by Legislator Stein, carried unanimously.
4. Amend Resolution 153-2024 Award of Contract-Office for The Aging/Caring Environments J&H, Inc. seconded by Legislator Maha, carried unanimously.
5. Appointments-Office for the Aging/Advisory council seconded by Legislator Stein, carried unanimously.
6. Appointment–Genesee County Youth Board/Meyer seconded by Legislator Maha, carried unanimously.
7. Agreement–Public Health/The Genesee County Agricultural Society seconded by Legislator Stein, carried unanimously.
8. Grant Acceptance–Public Health/ Children and Youth with Special Health Care Needs Program seconded by Legislator Maha, carried unanimously.
9. Agreement-Public Health/Gateway Outdoor Advertising seconded by Legislator Stein, carried unanimously.
10. Grant Acceptance–Public Health/Lead Poisoning Prevention Program seconded by Legislator Maha, carried unanimously.
11. Contract–Public Health/Venesky & Company seconded by Legislator Stein, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, March 19, 2025 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Chair Report:

Maureen Torrey-Marshall has served on the GCC Board of Trustees since 2003 and the current term is ending June 30, 2025 and requested for reappointment by the Genesee County Legislature effective July 1, 2025 through June 30, 2032. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Ways and Means Committee Meeting stand adjourned by Committee Chair Clattenburg at 4:42 PM.

CERTIFICATION OF THE CLERK

STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, March 5, 2025, at 4:30 P.M., typographical errors excepted.

Lisa K. Casey