

STAFF PSYCHIATRIST (Community Mental Health) (HELP Program)

DISTIGUISHING FEATURES OF THE CLASS: This is a professional position requiring professional medical and psychiatric services for patients. Incumbent is responsible for establishing and implementing policies and procedures for the clinical practice of psychiatry within mental health clinic programs. The incumbent is permitted much latitude to exercise independent professional judgment. Supervision and training may be provided to other subordinate staff members.

TYPICAL WORK ACTIVITIES:

Performs psychiatric evaluations and follow-up appointments for patients with mental health issues;
Prescribe psychotropic medications for patients within the clinic, day treatment program or inmates at the local jail;
Complete competency evaluations for the courts and other forensic evaluations;
Review cases with clinical staff regarding the mental status, side effects of medications, health issues, lab reports and any other pertinent information regarding patients;
Performs and completes documentation of psychiatric evaluations, psychiatric follow-up appointments, court evaluations, and other pertinent documents as needed;
May participate in the intake and screening process of patients;
May be required to provide after-hours emergency psychiatric services (phone coverage);
May participate in individual, group and family therapy;
Functions as the leader of an interdisciplinary treatment team;
Provides medication monitoring for clients;
Provides aftercare to ensure continuity of service;
Provides referral information to alternate placement facilities;
May participate in in-service training of various trainees and non-professionals;
May provide medical/legal examinations and appear as an expert witness in court proceedings.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Thorough professional knowledge of the practice of psychiatry; good knowledge of current psychiatric treatment and trends; the ability to supervise and instruct staff members; the ability to develop good community relations; the ability to write clear and concise reports; the ability to exercise sound judgment in evaluating patient condition and making decisions on an appropriate course of treatment; Ability to interact effectively with a wide range of individuals with different mental health issues, cultural backgrounds and ages.
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Possession of a license to practice medicine in the state of New York, three (3) years of formal or supervised training in an in-patient or out-patient mental health program plus two (2) additional years of clinical experience.

MINIMUM SPECIAL REQUIRMENT FOR APPOINT: Possession of a valid New York State Driver's License at the time of appointment, and maintenance of such license throughout the tenure of employment in the position.

Non-Competitive Class
Adopted 12/22/25

All qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.