

GENESEE COUNTY

RECREATION AIDE

DISTINGUISHING FEATURES OF THE CLASS: This work involves the performance of routine tasks in the field of recreation according to prescribed procedures under the general supervision of a Recreation Leader. The position differs from Recreation Attendant in that a Recreation Aide may participate in the instructional or supervisory activities or otherwise assist the Recreation Leader in conducting a program. Does related work, as required.

TYPICAL WORK ACTIVITIES:

Assists in conducting programs at recreation or sports facilities which may include activities such as socials, dances, tournaments, special events, story-telling sessions or parties;
Participates in giving instructions for recreational activities;
Supervises an activity at a recreation center or facility;
Acts as a sports official or scorekeeper;
Supervises and maintains order at children's games;
Distributes and collects equipment;
Keeps records of attendance, activities, equipment, etc.;
Performs minor custodial and maintenance tasks;
May administer rudimentary first aid.

The above examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND/OR PERSONAL CHARACTERISTICS: Participants knowledge and familiarity with several types of sports, games, or other recreation activities; ability to read and write; ability to keep simple records; ability to give and enforce simple instructions; ability to get along well with others; ability to perform light manual labor; physical condition commensurate with the demands of the job.

MINIMUM QUALIFICATIONS: None are required.

SPECIAL REQUIREMENTS: In positions where the employee will be providing supervision of water activities or instruction in swimming or lifesaving as part of the job, then applicants must possess a current, valid Advanced Lifesaving and Water Safety Certificate or Water Safety Instructor Certificate, respectively.

All qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Labor Class
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