

GENESEE COUNTY

PARENT AIDE

DISTINGUISHING FEATURES OF THE CLASS: Working under the direct supervision of a professional or para-professional of the Child Welfare Units of Social Services, an employee in this class provides model-instruction and support to parents having deficiencies in areas of child care, parenting, and home-making skills. In providing these services, the worker draws upon his/her demonstrated, successful personal experiences, as opposed to abilities acquired through formal education. Does related work, as required.

TYPICAL WORK ACTIVITIES:

Assists a homemaker in acquiring basic living skills, such as:

- (A) How to schedule routine and other events, so as to insure meeting responsibilities in a timely and effective manner;
- (B) Household management skills, such as budgeting, food-preparation, and housekeeping;

Assists a homemaker in dealing effectively with various social institutions, such as Social Services, Social Security, public health clinics, etc.;

Participates as a member of the Child Welfare Units, for goal planning, information sharing, and program monitoring purpose;

The above examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND/OR PERSONAL CHARACTERISTICS: Working knowledge of basic living skills for parenting; ability to perceive, evaluate, and prioritize the tasks involved in various household activities; ability to manage household funds; ability to develop meaningful and constant interpersonal relationships; integrity; resourcefulness.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, use hands to finger, handle or feel objects, tools, or controls; and reach with hands and arms. The employee is required to walk, talk and hear.

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The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is moderately quiet and at times noisy.

MINIMUM QUALIFICATIONS: None

SPECIAL REQUIREMENT FOR APPOINTMENT AND CONTINUED EMPLOYMENT:

Possession of a valid NYS Operator's License.

All qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Labor Class

Adopted 4/2/80

Revised 9/30/98, 10/10/24