

GENESEE COUNTY
MUNICIPAL BINGO INSPECTOR

DISTINGUISHING FEATURES OF THE CLASS: This is a public contact position involving responsibility for the inspection of bingo games to insure conformity with laws and rules. Work is performed under supervision of the municipal governing body in accordance with established policies and procedures. Does related work, as required.

TYPICAL WORK ACTIVITIES:

Investigates qualifications of organizations applying for bingo license;
Investigates details of proposed procedures for conduct of bingo, background and character of proposed workers and lesser of premises;
Makes sure that equipment is in good operating order;
Makes inspections of bingo games in progress and counts sales in various categories;
Checks system of money control and analyzes reported receipts and makes comparison on sight counts;
Receives and investigates complaints and explains and provides information regarding requirements of law and rules;
Appears and testifies at hearings involving violations;
Maintains records and submits individual inspection reports.

The above examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND/OR PERSONAL CHARACTERISTICS: Good knowledge of arithmetic; ability to keep routine records and prepare accurate and complete reports; ability to get along well with and deal effectively with the public; good moral character; good physical condition.

MINIMUM QUALIFICATIONS: One year of satisfactory public contact, inspection, or law enforcement experience; or any equivalent combination of experience and training.

All qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Part-Time
Non-Competitive Class
Adopted 2/18/77
Revised 3/25/03