

GENESEE COUNTY

METER READER

DISTINGUISHING FEATURES OF THE CLASS: This is routine work consisting of reading of electrical and/or water meters, and recording those readings. Meter readers may assist in the computation of customer charges. Specific instructions are received as to jobs to be performed.

TYPICAL WORK ACTIVITIES:

Reads and records reading of electric and water meters;
Connects or disconnects utility service on consumer's premises;
Reports customer complaints;
Resets demand dials on electric meters, and reseals meters.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND/OR PERSONAL CHARACTERISTICS: Elementary knowledge of the working principles of meters, electrical meters, and methods of power measurement; ability to read simple meters and measuring devices; ability to follow simple oral and written directions; ability to make simple arithmetic calculations; courtesy and tact in dealing with the public; mechanical aptitude; dependability; physical condition commensurate with the demands of the job.

MINIMUM QUALIFICATIONS: Ability to read and write numbers in a sequence, in a readable manner, or any equivalent combination of experience and training sufficient to indicate ability to do the work.

All qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.