

EDUCATIONAL INTERPRETER

DISTINGUISHING FEATURES OF THE CLASS: This interpreting position is responsible for translating verbal communication into sign language with the purpose of facilitating the communication process for deaf/hard of hearing students. Duties involve interpreting presentations, instructions, and assignments in a variety of settings including educational settings. The employee reports directly to, and works under the general supervision of an educational or administrative staff member. Does related work as required.

TYPICAL WORK ACTIVITIES:

Provides receptive and expressive interpreting and/or transliterating in the K-12 education setting;
Assists students who are deaf/hard of hearing to develop the necessary skills to participate successfully in a mainstream setting;
Receives verbal communication and interprets for deaf/hard of hearing students;
Facilitates communication between deaf/hard of hearing students and the hearing population such as teachers and school administrators;
Translates written English to American Sign Language;
Makes suggestions regarding accommodations such as closed captioning and seating that is conducive to observing the signer and speaker;
Attends seminars, classes, examinations, meetings, and conferences and interprets materials.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITY, AND/OR PERSONAL CHARACTERISTICS: Thorough knowledge of the English language; good knowledge of American Sign Language and/or Cued Speech Transliteration; good knowledge of the communication problems confronting the deaf/hard of hearing within mainstreamed environments; proficient sign language and finger spelling ability; ability to facilitate the successful completion of the communication process for deaf/hard of hearing students; ability to understand verbal communication and express this communication using sign language; ability to understand and express sign language; ability to define abstract ideas into understandable sign language; ability to work with all age groups including children and youth; good judgment; physical condition commensurate with the demands of the position.

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MINIMUM QUALIFICATIONS:

EITHER:

- A. Two (2) years of paid full-time or its part-time equivalent experience in providing American Sign Language interpretation services;

OR:

- B. Possession of a National Interpreter Certificate (NIC)* recognized by the Registry of Interpreters for the Deaf;

OR:

- C. Possession of an Associate's degree or higher in American Sign Language Interpretation or a closely related field;

OR:

- D. An equivalent combination of education and experience as defined by the limits of (A), (B), and (C) above.

*Must submit copy of certificate with application.

NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.