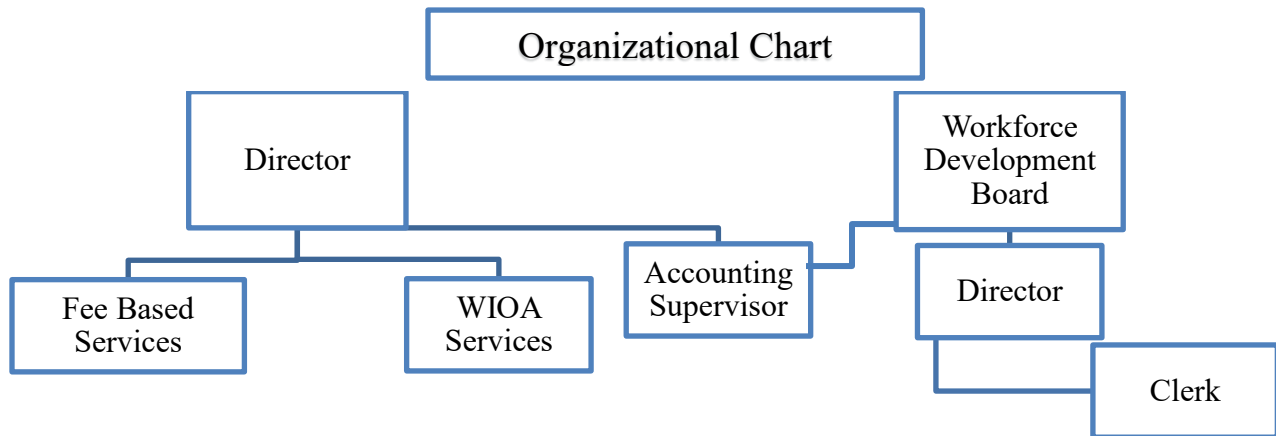


Genesee County Job Development Bureau 2026 Budget



Department Overview: Job Development Bureau (JDB)

The Job Development Bureau (JDB) serves as Genesee County’s central hub for employment, training, and recruitment services. Through our Career Center, we offer a wide range of resources tailored to both job seekers and employers. Whether someone is looking for their first job, changing careers, or overcoming employment barriers, we provide personalized support—from career planning and job placement to financial assistance for training and supportive services.

We serve a diverse population including unemployed and underemployed adults, out-of-school youth, displaced workers, public assistance recipients, and others facing challenges to employment. On the employer side, we partner with local businesses to meet their workforce needs through recruitment, assessment, and training services—ensuring Genesee County residents are prepared to succeed in the workplace.

JDB proudly prioritizes services for veterans and their eligible spouses, as well as individuals identified under WIOA Title I, including those receiving public assistance, low-income individuals, and those with basic skill deficiencies. Thanks to in-kind support from Genesee County, we’re able to maximize our federal, state, and fee-for-service funding to directly benefit our community.

Strategic Framework

Mission

Our mission is to empower individuals to realize their potential and achieve career success, while helping businesses thrive by connecting them with skilled, motivated candidates. We break down barriers to employment, revitalize stagnant careers, and build pipelines of talent for Genesee County’s economic growth.

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Key Accomplishments & Program Highlights

JDB continues to evolve to meet the changing needs of the workforce. We focus on connecting job seekers with employers, ensuring both sides have the tools and opportunities to succeed. Our services are designed to help individuals overcome obstacles, gain in-demand skills, and secure meaningful employment.

Community Engagement & Outreach

We actively collaborate with local stakeholders and participate in community events to reach residents who need workforce development support. Our goal is to offer hope and practical solutions to those with limited opportunities and significant challenges—helping them balance life demands while pursuing training and career goals. With industries like healthcare, manufacturing, construction, and service facing labor shortages, we're expanding access to training and employment opportunities that promote self-sufficiency and reduce poverty.

Career Center Impact (2024)

- 4,914 in-person visits
- 172 individuals receiving active case management
- 41 youth engaged in summer employment
- 227 walk-ins served with resume help, job search assistance, funding access, and/or career guidance

WIOA Program Success

We consistently exceed performance benchmarks for Adult, Dislocated Worker, and Youth programs under WIOA. Our new program year began July 1, 2025, and we're on track to surpass enrollment goals early once again.

Summer Youth Employment Program (SYEP)

Thanks to early county support, we launched SYEP on time this year.

Highlights include:

- 47 youth intakes
- 39 placed in work experiences across 20 local businesses and agencies
- \$1,600 (average) earned per youth, supporting school expenses and local spending
- SYEP part-time component offering skill development and community project experience
- Several youth transitioned into unsubsidized employment
- Many made informed career decisions based on their SYEP experience

Fall Training Enrollment

As SYEP wraps up, we begin enrolling new WIOA participants for training. In the first two months of the contract year:

- 2 new WIOA Youth enrolled and 3 new Adult/Dislocated Workers enrolled
- 63 individuals remain in case management from last year's contract; either in training or in follow up services

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- 31 individuals are currently in various stages of enrollment into WIOA Services

Expanded Services

- ACCES-VR Contract: 29 active referrals receiving assessments, training, and/or job placement
- Department of Social Services: Job readiness, case management, financial literacy, and Independent living workshops for foster youth
- Ticket to Work Program: Supporting career development for Social Security disability beneficiaries (ages 18–64); marketing efforts underway to boost participation

We strategically leverage funding from these sources to maximize impact and it allows us to serve more individuals in need of services than our WIOA allocation allows.

Performance & Quality Assurance

To ensure excellence, we've implemented robust quality control measures:

- Cross-training staff for efficiency
- Caseload tracking and case management system improvements
- Exit process monitoring and audit readiness
- Accurate data entry in OSOS and ongoing customer engagement

These efforts help us track credentials, employment outcomes, and retention—while continuing to support participants in achieving long-term success.

Outstanding Results

JDB consistently exceeds WIOA performance indicators in:

- Employment
- Retention
- Earnings
- Credential attainment
- Skill gains
- Wage increases

The GLOW Region Service Providers, including JDB, rank among the highest-performing in New York State.

2025 Achievements

We're proud to report that we successfully met several of our strategic goals for 2025, including:

- Hiring and training an Accounting Supervisor; strengthened our financial operations by onboarding and developing a dedicated accounting leader.
- Surpassing contractual participation targets; exceeded the participation numbers outlined in our contracts, along with key benchmarks and performance metrics.
- Supporting the GLOW With Your Hands Event; played a key role in the planning and execution of the GLOW With Your Hands Manufacturing and Healthcare event, promoting hands-on career exploration.

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- Leveraging ARPA Funds for workforce development; partnered with the County to utilize ARPA funding to train and support residents in securing high-demand, well-paying careers—especially critical for WIOA Youth, given reduced state funding.
- Collaborating across sectors to meet workforce needs; worked closely with local businesses, GCEDC, GCC, GV BOCES, and the Workforce Development Board to align training initiatives with employer demand to supply skilled workers.
- We added a food pantry in association with the Free Little Pantry and an interview/work clothing closet for folks who have immediate needs before referrals can be completed.

Goals for 2026

Looking ahead, we’re focused on expanding our impact through the following objectives:

- Deliver Pre-Employment Training to In-School Youth; utilize our ACCES-VR Pre-Employment Contract to prepare disabled students for future workforce success.
- Provide Entry Services; outreach and aid for individuals that need assistance in applying for ACCES-VR Services.
- Grow the Ticket to Work Program; increase enrollments to support SSI and SSDI beneficiaries who are ready to re-enter the workforce and achieve financial independence.
- Pursue New Funding Opportunities; identify and secure additional funding streams that align with our mission to promote self-sufficiency and reduce reliance on WIOA.
- Expand Career Center Partnerships; seek new partners to share space at the Career Center which will help offset operational costs and foster collaboration.
- Assist the new Workforce Development Board Executive Director acclimate to her position.
- Explore ways to expand assistance to folks in recovery for substance use disorder, facilitating pathways to economic independence through meaningful employment.

Budget Summary Full Program

Appropriations Proposed by Object	Actual 2024	Amended 2025	Adopted 2026
Salary/Fringe	\$717,891	\$812,095	\$914,345
Equipment	0	\$3,000	\$3,000
Contractual	\$204,921	\$285,525	\$247,706
Total Expense	\$922,812	\$1,100,620	\$1,165,051
Total Revenue	\$894,260	\$1,100,620	\$1,165,051
Net County Support	\$0	\$0	\$0
FTE's	7.00	7.00	7.00

Budget Highlights

Rising costs—particularly in salaries, retirement benefits, and healthcare—combined with overall increases in operational expenses and reduced funding, have made balancing our budget

Genesee County Job Development Bureau 2026 Budget

increasingly difficult. Despite these challenges, we remain confident in the value and impact of our services, which continue to benefit individuals, businesses, and the broader local economy.

We've already streamlined an exceptionally lean budget and are committed to expanding our Fee-for-Service revenue. At the same time, we're actively pursuing additional opportunities that not only support participant training but also help offset the growing burden of staffing and operational expenses.

Division 6290: General Department Income, Other Government Revenue, and State Aid

Division Description

Fee-for-Service Revenue Streams

Our Fee-for-Service income is generated through a diverse portfolio that includes ACCES-VR, Social Security's Ticket to Work, assessment services, Career Center Partner reimbursements, DSS contracts, and State Aid – TANF. These sources are vital to sustaining and expanding our mission-driven work.

ACCES-VR Core Rehabilitation Services Contract

We're proud to have secured a multi-year contract (January 1, 2024 – December 31, 2029) with the New York State Education Department for the ACCES-VR Core Rehabilitation Services Program. This funding allows us to continue—and grow—our support for individuals with disabilities as they explore career pathways and achieve meaningful employment. We've recently received notification of an increase to this contract, further strengthening our capacity.

Ticket to Work Program

The Social Security Ticket to Work program is a free and voluntary initiative designed to support disability beneficiaries aged 18 to 64 in exploring employment opportunities without immediately losing their benefits. Through services like vocational rehabilitation, career counseling, and work incentives, the program helps participants build skills, gain confidence, and move toward financial independence. Our organization receives compensation as individuals reach key employment milestones on their journey off SSDI.

Assessment Services

Our assessment offerings support both employers and job seekers. We provide work readiness evaluations, career path assessments, skill testing, and job task analyses to ensure alignment between workforce capabilities and employment opportunities.

Career Center Partner Reimbursements

Career Center partners contribute to the operational costs of our shared facility. These reimbursements help cover essential expenses such as rent, utilities, waste management, and cleaning services.

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DSS Contracts; Supporting Vulnerable Populations

We administer two impactful programs through DSS contracts:

- Working to Success: Serves employable TANF and Safety Net recipients, as well as non-custodial parents referred by Genesee County DSS. Participants receive job readiness training, employment support, case management services, and financial literacy training.
- Independent Living Program: Designed for youth in foster care, this program builds essential life skills in employment, education, home management, and relationship development.

TANF Summer Youth Employment Program

This initiative introduces youth from low-income households to the workforce through subsidized employment opportunities. We provide job readiness training, financial literacy education, and ongoing support to ensure participants gain valuable experience and spend their summer in a safe, productive environment.

Budget Summary - 6290

Appropriations Proposed by Object	Actual 2024	Amended 2025	Adopted 2026
Salary/Fringe	\$223,750	\$315,449	\$437,205
Equipment	\$0	\$0	\$0
Contractual	\$151,106	\$153,848	\$144,368
Total Expense	\$374,856	\$469,297	\$581,573
Total Revenue	\$391,063	\$469,756	\$581,953
Net County Support	\$0	\$0	\$0
FTE's	2.8	2.99	3.25

Budget Highlights 6290

We anticipate an increase in revenue under SYEP, ACCES-VR and DSS contracts. We have plans to increase revenue from Ticket to Work by increasing the number of participants.

Division 6293: Federal Aid; Workforce Investment and Opportunity Act (WIOA)

Division Description

Workforce Development Services in Genesee County

This division accounts for both the JDB WIOA Contract and the Workforce Development Board (WDB) staff and operational costs.

The WDB continues to contract with us to deliver Workforce Innovation and Opportunity Act (WIOA) services in Genesee County. These services are open to all job seekers and focus on job-driven occupational training. Through the Adult, Dislocated Worker, Trade Adjustment Assistance, and Youth programs, we collaborate with partners to offer a seamless, customer-centered service delivery system that helps individuals gain the skills and support needed to secure employment.

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Legislative Mandates and Funding

The JDB operates in compliance with federal and state legislation, which also serves as the primary source of funding for our programs. Oversight and local policy guidance are provided by the Genesee County Legislature and the GLOW WDB. In recognition of our strong performance, the WDB has received incentive funding specifically aimed at training adult and dislocated workers. For the 2026 budget, we are not requesting direct financial support from the County; however, the County continues to contribute indirectly through the involvement of various departments. Additionally, we anticipate a modest allocation—previously supported through ARPA—to help mitigate anticipated reductions in WIOA Youth funding.

Who We Serve

Under WIOA, we offer free employment and training services to qualified:

- Adults (18+) who are unemployed or underemployed
- Dislocated workers who have been laid off or received notice of termination
- Trade-affected workers needing retraining to reenter the workforce
- Youth, ages 14-24, who face barriers to education, training, and employment

WIOA Services also provide vital support to walk-in clients by offering job search assistance, access to resource room tools, and front desk coverage. Our mission is to empower individuals to secure employment swiftly or develop the in-demand skills needed to thrive in today's competitive workforce.

Addressing the Skills Gap

A common question we hear is: “Why are people still seeking help when so many jobs are available?” The answer lies in a skills mismatch—many job seekers lack the qualifications needed for available roles. That's where our training programs come in. We help individuals build career plans based on their strengths, address barriers, to pursue occupations with employment opportunities. Our ultimate goal is self-sufficiency and long-term success.

We provide a wide range of services to support career development, including:

- Career Exploration & Aptitude Assessments
- Pre-Employment Skills Seminars & Remediation
- Case Management Services
- Work Experience & Vocational/College-Level Training
- On-the-Job Training, Customized Training & Apprenticeships
- Job Placement & Post-Placement Retention Support
- Supportive temporary assistance—such as child care, transportation, clothing, and tools—is available to help participants stay on track.

Fiscal Services & Regional Oversight

Under an agreement with the WDB, the JDB provides fiscal management services for the GLOW WDB. Genesee County serves as the employer of record for the WDB Executive Director and staff. Although no direct County funding is requested for the 2026 WDB budget, the County continues to offer indirect support through its general operations. WDB members generously

Genesee County Job Development Bureau 2026 Budget

volunteer their time in collaboration with the Chief Elected Officials of Genesee, Livingston, Orleans, and Wyoming counties to guide oversight, establish policy, and approve annual workforce development plans.

Budget Summary - 6293

Appropriations Proposed by Object	Actual 2024	Amended 2025	Adopted 2026
Salary/Fringe	\$493,475	\$495,881	\$476,330
Equipment	0	\$3,000	\$3,000
Contractual	\$53,815	\$131,677	\$103,338
Total Expense	\$547,290	\$630,558	\$582,668
Total Revenue	\$503,197	\$630,864	\$583,098
Net County Support	\$0	\$0	\$0
FTE's	4.2	4.01	3.75

Budget Highlights 6293

Narrative on: JDB

The figures above reflect increases in wages and fringe benefits aligned with the CSEA contract and management pay schedule, along with rising retirement and healthcare costs. The overall contractual expenses have been reduced as full WIOA funding requirements are not being met due to reduced allocations to the GLOW region.

Narrative on WDB

Two full-time equivalent (FTE) positions within this division belong to the Workforce Development Board (WDB). The 2026 budget includes increases for WDB staff salaries and fringe benefits, reflecting updates to the wage schedule. This category also reflects higher costs associated with retirement contributions and medical insurance rates.